



# RITRANSPARENCY REPORT 2017

**DEXUS Property Group** 





# About this report

The PRI Reporting Framework is a key step in the journey towards building a common language and industry standard for reporting responsible investment (RI) activities. This RI Transparency Report is one of the key outputs of this Framework. Its primary objective is to enable signatory transparency on RI activities and facilitate dialogue between investors and their clients, beneficiaries and other stakeholders. A copy of this report will be publicly disclosed for all reporting signatories on the PRI website, ensuring accountability of the PRI Initiative and its signatories.

This report is an export of the individual Signatory organisation's response to the PRI during the 2016 reporting cycle. It includes their responses to mandatory indicators, as well as responses to voluntary indicators the signatory has agreed to make public. The information is presented exactly as it was reported. Where an indicator offers a response option that is multiple-choice, all options that were available to the signatory to select are presented in this report. Presenting the information exactly as reported is a result of signatory feedback which suggested the PRI not summarise the information. As a result, the reports can be extensive. However, to help easily locate information, there is a **Principles index** which highlights where the information can be found and summarises the indicators that signatories complete and disclose.

### Understanding the Principles Index

The Principles Index summarises the response status for the individual indicators and modules and shows how these relate to the six <u>Principles for Responsible Investment</u>. It can be used by stakeholders as an 'at-a-glance' summary of reported information and to identify particular themes or areas of interest.

Indicators can refer to one or more Principles. Some indicators are not specific to any Principle. These are highlighted in the 'General' column. When multiple Principles are covered across numerous indicators, in order to avoid repetition, only the main Principle covered is highlighted.

All indicators within a module are presented below. The status of indicators is shown with the following symbols:

Symbol	Status
✓	The signatory has completed all mandatory parts of this indicator
Ø	The signatory has completed some parts of this indicator
<b>&amp;</b>	This indicator was not relevant for this signatory
-	The signatory did not complete any part of this indicator
Ъ	The signatory has flagged this indicator for internal review

Within the table, indicators marked in blue are mandatory to complete. Indicators marked in grey are voluntary to complete.



# **Principles Index**

Organisational Overview					Principle					General
Indicator	Short description	Status	Disclosure	1	2	3	4	5	6	
OO 01	Signatory category and services	✓	Public							✓
OO 02	Headquarters and operational countries	✓	Public							✓
OO 03	Subsidiaries that are separate PRI signatories	✓	Public							✓
OO 04	Reporting year and AUM	✓	Public							✓
OO 05	Breakdown of AUM by asset class	~	Asset mix disclosed in OO 06							<b>√</b>
OO 06	How would you like to disclose your asset class mix	✓	Public							<b>✓</b>
OO 07	Fixed income AUM breakdown	8	n/a							✓
OO 08	Segregated mandates or pooled funds	8	n/a							✓
OO 09	Breakdown of AUM by market	✓	Private							✓
OO 10	RI activities for listed equities	8	n/a							✓
00 11	RI activities in other asset classes	✓	Public							✓
OO 12	Modules and sections required to complete	✓	n/a							✓
OO End	Module confirmation page	✓	-							

Strategy and Governance						Principle				General
Indicator	Short description	Status	Disclosure	1	2	3	4	5	6	
SG 01	RI policy and coverage	✓	Public							✓
SG 02	Publicly available RI policy or guidance documents	<b>1</b>	Public						<b>✓</b>	
SG 03	Conflicts of interest	✓	Public							✓
SG 04		✓	Private							✓
SG 05	RI goals and objectives	✓	Public							✓
SG 06	Main goals/objectives this year	✓	Private							✓
SG 07	RI roles and responsibilities	✓	Public							✓
SG 08	RI in performance management, reward and/or personal development	<b>1</b>	Private							✓
SG 09	Collaborative organisations / initiatives	✓	Public				✓	✓		
SG 10	Promoting RI independently	✓	Public				✓			
SG 11	Dialogue with public policy makers or standard setters	✓	Private				✓	✓	✓	
SG 12	ESG issues in strategic asset allocation	✓	Public	✓						
SG 13	Long term investment risks and opportunity	✓	Private	~						
SG 14	Allocation of assets to environmental and social themed areas	✓	Private	<b>✓</b>						
SG 15	ESG issues for internally managed assets not reported in framework	8	n/a							✓
SG 16	ESG issues for externally managed assets not reported in framework	8	n/a							✓
SG 17	Innovative features of approach to RI	✓	Private							✓
SG End	Module confirmation page	✓	-							

Direct - Property						rin	cip	le		General
Indicator	Short description	Status	Disclosure	1	2	3	4	5	6	
PR 01	Breakdown of investments	✓	Private							✓
PR 02	Breakdown of assets by management	✓	Private							✓
PR 03	Largest property types	✓	Private							✓
PR 04	Responsible Property Investment (RPI) policy	✓	Public	~					✓	
PR 05	Fund placement documents and RI	✓	Public	✓			✓		✓	
PR 06	Formal commitments to RI	✓	Private				✓			
PR 07	Incorporating ESG issues when selecting investments	✓	Public	~						
PR 08	Types of ESG information considered in investment selection	✓	Private	~		✓				
PR 09	ESG issues impact in selection process	✓	Public	✓						
PR 10	ESG issues in selection, appointment and monitoring of third-party property managers	✓	Public				~			
PR 11	ESG issues in post-investment activities	✓	Public		<b>✓</b>					
PR 12	Proportion of assets with ESG targets that were set and monitored	✓	Public		✓	✓				
PR 13	Certification schemes, ratings and benchmarks	✓	Private		✓					
PR 14	Proportion of developments and refurbishments where ESG issues were considered	✓	Public		~					
PR 15	Proportion of property occupiers that were engaged with	✓	Public		✓					
PR 16	Proportion of green leases or MOUs referencing ESG issues	✓	Private		✓					
PR 17	Proportion of assets engaged with on community issues	✓	Private		✓					
PR 18	ESG issues affected financial/ESG performance	✓	Private	<b>✓</b>	✓					
PR 19	Examples of ESG issues that affected your property investments	✓	Private	<b>✓</b>		✓				
PR 20	Disclosure of ESG information to public and clients/beneficiaries	✓	Public						✓	
PR End	Module confirmation page	✓	-							

# **DEXUS Property Group**

**Reported Information** 

Public version

Organisational Overview

# PRI disclaimer

This document presents information reported directly by signatories. This information has not been audited by the PRI Secretariat or any other party acting on their behalf. While this information is believed to be reliable, no representations or warranties are made as to the accuracy of the information presented, and no responsibility or liability can be accepted for any error or omission.



# **Basic Information Public** 00 01 **Mandatory Gateway/Peering** General 00 01.1 Select the services you offer. ☑ Fund management % of assets under management (AUM) in ranges ○ <10% O 10-50% >50% ☐ Fund of funds, manager of managers, sub-advised products ☐ Other, specify ☐ Execution and advisory services 00 01.2 Additional information. [Optional]

Dexus is an Australian Real Estate Investment Trust, with \$22.2 billion of assets under management. Listed on the Australian Securities Exchange, Dexus manages and directly invests in high quality Australian office and industrial properties, and also actively manages office, industrial and retail properties across Australia on behalf of third party capital partners.

We are Australia's preferred office partner with 1.8 million square metres of office space spanning across 58 office properties around Australia. Our office buildings are located where our customers need to be, covering the central business districts of Sydney, Melbourne, Brisbane, Perth, Adelaide and Canberra.

Our scale provides us with the capacity and flexibility to find the ideal workspace solution for our customers in more than one location. We also manage 73 industrial properties and 15 shopping centres nationally, increasing the opportunity for us to provide our customers with flexible workspace solutions.

The Group's managed property portfolio of \$22.2 billion as at 30 June 2016 includes:

- \$11.0 billion of owned property, with an additional \$1.7 billion development pipeline; and
- \$11.2 billion of property managed for third party clients, with an additional \$3.0 billion development pipeline

Recognising that commercial property and the environment are important, we take our responsibility seriously when it comes to environmental sustainability.

Dexus's 420 strong team of property professionals are located in offices in Sydney, Melbourne, Brisbane and Perth. Our people and customer relationships are at the very heart of what we do.

OO 02 Mandatory Public Peering General

OO 02.1 Select the location of your organisation's headquarters.

Australia



OO 02.2 Indicate the number of countries in which you have offices (including your headquarters).

© 1
○ 2-5
○ 6-10
○ >10

OO 02.3 Indicate the approximate number of staff in your organisation in full-time equivalents (FTE).

FTE

399.2

OO 02.4 Additional information. [Optional]

Dexus manages a portfolio of office, industrial and retail properties located in core markets around Australia.

As at 30 June 2016 Dexus employed 399.2 FTE property professionals across the Group. The majority of Dexus property professionals are located in the Sydney head office, with the remainder located in the key investment markets. Dexus also employs retail management personnel to manage centres on behalf of the Group's third party clients in regional centres on the east coast of Australia.

All relevant headcount data is taken from each year's headcount report as at 30 June 2016. Further details regarding Dexus's employee mix can be found at: http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance/thriving-people

OO 03.1 Indicate whether you have subsidiaries within your organisation that are also PRI signatories in their own right.

O Yes

No

No

Additional information. [Optional]

Dexus does not have any subsidiaries.

OO 04.1 Indicate the year end date for your reporting year.

30/06/2016

OO 04.2 Indicate your total AUM at the end of your reporting year, excluding subsidiaries you have chosen not to report on.



	trillions	billions	millions	thousands	hundreds
Total AUM		22	200	000	000
Currency	AUD				
Assets in USD		16	545	661	231

00 04.4

Additional information, [Optional]

Dexus generates both rental income from its own properties and fees for undertaking leasing, property management and development on behalf of third party clients. In addition, Dexus has a trading trust that enables the development and repositioning of properties to enhance value and sell for a profit.

The Group's managed property portfolio of \$22.2 billion as at 30 June 2016 includes \$11.0 billion of owned property and \$11.2 billion of property managed for third party clients, with a \$4.7 billion development pipeline across the Group.

OO 06 Mandatory Public Descriptive General

New selection options have been added to this indicator. Please review your prefilled responses carefully.

00 06.1

How you would like to disclose your asset class mix.

as percentage breakdown

	Internally managed (%)	Externally managed (%)
Listed equity	0	0
Fixed income	0	0
Private equity	0	0
Property	100	0
Infrastructure	0	0
Commodities	0	0
Hedge funds	0	0
Forestry	0	0
Farmland	0	0
Inclusive finance	0	0



Cash	0	0
Other (1), specify	0	0
Other (2), specify	0	0

O as broad ranges

00 06.2

Publish our asset class mix as per attached image [Optional].

#### **OVERVIEW** – Total Group portfolio composition

DEXUS PORTFOLIO	FUNDS MANAGEMENT PORTFOLIO	TOTAL GROUP PORTFOLIO				
\$11.0bn	\$11.2bn	\$22.2bn				
DEXUS owned and managed portfolio of Australian office and industrial properties	Management of a diverse portfolio of office, industrial and retail properties on behalf of third party partners and funds					
office: \$9.2bn	OFFICE: \$5.7bn	OFFICE: \$14.9bn				
INDUSTRIAL: \$1.8bn	INDUSTRIAL: \$1.3bn	INDUSTRIAL: \$3.1bn				
	RETAIL: \$4.2bn	RETAIL: \$4.2bn				
DEVELOPMENT PIPELINE (future growth )						
DEVELOPMENT: \$1.7bn	DEVELOPMENT: \$3.0bn	DEVELOPMENT: \$4.7bn				

DEXUS

DEXUS Property Group - 2016 Annual Results Presentation and Appendices

Stide 37

OO 06.3

Provide contextual information on your AUM asset class split. [Optional]

Dexus makes all property-related investment decisions for its listed portfolio. Dexus also undertakes property-related investment decisions on behalf of third party clients. Dexus manages the physical property for the majority of its listed portfolio and third party clients. Dexus acts as a trusted advisor conducting extensive research regarding the suitability of properties, provides recommendations regarding buy-sell-hold decisions, as well as acting as an active property manager for its managed portfolio.

Dexus manages office, industrial and retail properties in Australia on behalf of its capital partners.

Dexus does not appoint external investment managers to manage funds on its behalf. Rather, Dexus partners with like-minded investors who value investment and property management expertise with best practice corporate governance principles.

The list below provides a break up of Dexus's funds under management.

Asset Class / FUM (AUD\$bn)

Listed office: AUD\$9.2bn (41%)Listed industrial: AUD\$1.8bn (8%)

3rd party portfolio office: AUD\$5.7bn (26%)3rd party portfolio industrial: AUD\$1.3bn (6%)





• 3rd party portfolio retail: AUD\$4.2bn (19%)

Total FUM: AUD\$22.2 bn

# Gateway asset class implementation indicators OO 11 Mandatory Public Gateway General OO 11.1 Select the internally managed asset classes in which you addressed ESG incorporation into your investment decisions and/or your active ownership practices (during the reporting year). ☑ Property □ None of the above

# **DEXUS Property Group**

**Reported Information** 

Public version

Strategy and Governance

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#### **Investment policy**

SG 01 Mandatory Public Core Assessed General

New selection options have been added to this indicator. Please review your prefilled responses carefully.

SG 01.1

Indicate if you have an investment policy that covers your responsible investment approach.

Yes

SG 01.2

Indicate the components/types and coverage of your policy.

#### Select all that apply

Policy components/types	Coverage by AUM
☑ Policy setting out your overall approach	Applicable policies cover all AUM
☑ Formalised guidelines on environmental factors	O Applicable policies cover a majority of AUM
	O Applicable policies cover a minority of AUM
☑ Formalised guidelines on corporate governance factors	
☐ Asset class-specific RI guidelines	
☐ Sector specific RI guidelines	
✓ Screening / exclusions policy	
☐ Other, specify (1)	
☐ Other, specify(2)	

SG 01.4

Indicate what norms you have used to develop your investment policy that covers your responsible investment approach.

□ UN Global Compact Principle		UN	Global	Compact	Principle	es
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- ☐ UN Guiding Principles on Business and Human Rights
- ☑ Universal Declaration of Human Rights
- ☐ International Bill of Human Rights
- ☐ International Labour Organization Conventions
- ☐ United Nations Convention Against Corruption
- ☐ OECD Guidelines for Multinational Enterprises
- ☑ Other, specify (1)

other (1) description

International Union for Conservation of Nature (Biodiversity)

☑ Other, specify (2)



other (2) description

NSW Lobbyists Code of Conduct Regulation 2014 (Anti-bribery)

Other, specify (3)

None of the above

SG 01.6

Provide a brief description of the key elements, any variations or exceptions to your investment policy that covers your responsible investment approach. [Optional]

Dexus's vision is to be globally recognised as Australia's leading real estate company. Dexus's investment strategy is to deliver superior risk adjusted returns for investors from high quality Australian real estate, primarily comprising CBD office buildings. Dexus has two key strategic objectives:

- Being the leading owner and manager of Australian office property
- Being the wholesale partner of choice in Australian property

Our strategy is underpinned by our core capabilities. This includes having the best people, strongest customer relationships, and utilising the most efficient systems and technologies, while actively managing our capital and risk in a prudent and disciplined manner.

The Dexus Board is responsible for setting the tone, culture, risk, and compliance management objectives at Dexus. Responsible investment is encapsulated and integrated within strategies, policies and procedures that are implemented and monitored by a structured governance process.

Dexus board (http://www.dexus.com/who-we-are/our-business/corporate-governance/board-policies) and corporate (http://www.dexus.com/who-we-are/our-business/corporate-governance/corporate-policies) policies incorporate responsible investment and together form the set of requirements under which Dexus and its employees conduct business and maintain governance. Relevant policies include:

- · Director and employee codes of conduct
- Diversity principles
- Biodiversity policy
- Environmental statement
- Continuous disclosure
- Good faith reporting
- Risk management
- Sustainable Procurement
- Human Rights

Through Dexus's Risk Management Framework, risks are identified and managed in a consistent, systematic, credible and timely way to minimise the impact of unexpected and undesirable events and to provide the ability to consider opportunities as they arise.

This framework is built into Dexus's daily operations via accountabilities, standard operating procedures, tools and templates, management oversight, collaboration/knowledge sharing, and audit/assurance.

Dexus's Sustainability Approach (http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-approach) incorporates the UNPRI 'six principles' within its goal "to create Sustained Value by adopting an approach that embraces connectivity, liveability and resilience, and is integrated across our value chain". It forms the basis from which sustainability commitments and targets are formed, and how achievement is measured.

Dexus's sustainability approach is aligned with its corporate strategy through its overarching goal "to create Sustained Value by adopting an approach that embraces connectivity, liveability and resilience, and is integrated across our value chain."

This is achieved through the key themes of:

- Connectivity using technology to enable connectivity between people and places and smart operations of Dexus's business and buildings
- Liveability creating vibrant, inspiring and flexible work places which enhance productivity and foster the wellbeing of employees and customers



 Resilience - increasing resilience so that buildings and spaces are adaptive and customers and Dexus can prosper long term

This approach has five key objectives which retain their alignment with Dexus's stakeholders: People, Community (incorporating suppliers), Environment, Customers, and introduces Cities as a new focus area.

**Future enabled customers -** "Preparing our customers for the future through enabling flexibility, productivity and growth."

Dexus seeks to provide a coordinated, integrated customer experience. Dexus's customer experience strategy and customer service charter are focussed on enhancing the tenant experience to maintain high levels of tenant satisfaction. The strategy aims to exceed customer expectations and create brand loyalty that underpins superior property and portfolio performance.

Dexus's approach is based on:

- delivering exemplary customer experiences
- creating flexible, on-demand tenant space solutions
- nurturing small business
- enhancing its value chain

Thriving people - "Enhancing the wellbeing of our people and those in our properties"

Dexus helps people thrive by delivering healthy, productive working lifestyles and environments to its employees, customers and communities.

Dexus's corporate culture is built on the following values: Excellence, Integrity, Empowerment, Innovation and Collaboration. Dexus believes these values describe the key characteristics of a positive working environment.

Dexus promotes communication and transparency throughout its business to ensure its people are aware of the goals and outcomes required to deliver its business strategy and progress key objectives.

Dexus aims to achieve an engaged and motivated workforce by:

- Championing change
- · Creating healthy, productive and inspiring workspaces
- Empowering people

**Strong communities -** "Nurturing well-connected, prosperous and supported communities in and around our buildings"

Dexus accepts its social responsibility to invest in initiatives to strengthen communities. The key aims of Dexus's community development activities are to actively support the community and allow Dexus to provide an important way for its employees to engage with the community. These include:

- Enhance community engagement through employee volunteering that assists charities supporting children
- Support charities and community organisations through facilitating events in its office foyers and within retail centres
- Provide safe, productive work and recreation environments, with high standards of occupational, health and safety, security and indoor environment quality

**Leading cities -** "Playing a leading role in shaping Australia's cities for competitiveness and as desirable places to work and live"

Dexus takes an active role in contributing to the Australian cities in which it operates. Dexus manages a portfolio of high quality offices located in key CBD capitals and is the largest manager of office property in Australia. Dexus engages with local authorities to achieve the best outcomes for its customers and the wider community, enhancing the permeability and vibrancy of precincts through activation of retail areas, office lobbies and laneways, and connecting people with places.

Dexus applies a focused approach to shaping Australia's cities for competitiveness and as desirable places to work and live through:

- · building symbiotic city partnerships
- creating vibrant cities
- contributing to sustainable cities
- showcasing cultural destinations



developing innovative, connected city spaces

Enriched environment - "Optimising the environmental performance and resilience of our buildings"

Enriching the environment means maximising the resource productivity of Dexus's properties to limit the overall environmental impact from its operations and by creating adaptive, enduring and inspiring places.

Dexus understands its influence on the broader environment as well as the places it creates and the impact on health, wellbeing, and productivity.

Dexus applies an outward looking management approach to manage its environmental performance and risks. Dexus seeks to enrich the environment in which it operates by:

- · Being an innovative, leading environmental performer
- Optimising building environmental performance and resilience
- Being a sustainable developer
- Being a low carbon energy producer
- · Creating tenant environmental partnerships
- Adapting for environmental resilience

SG 02	Mandatory	Public	Core Assessed	PRI 6

New selection options have been added to this indicator. Please review your prefilled responses carefully.

SG 02.1

Indicate which of your investment policy documents (if any) are publicly available. Provide a URL and an attachment of the document.

☑ Policy setting out your overall approach

**URL/Attachment** 

**☑** URL

**URL** 

http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-approach

☑ Attachment (will be made public)

Attachment

**DEXUS Supplier Principles and Code of Conduct.pdf** 

2017 02 07 DEXUS Environmental Statement.pdf

2017 01 10 DEXUS Human Rights Policy.pdf

2016 10 05 DEXUS Continuous Disclosure Policy.pdf

2016 08 16 DEXUS Employee Code of Conduct.pdf

2016 08 16 DEXUS Diversity Principles.pdf

2016 08 03 DEXUS Anti-Bribery Policy.pdf



2016 07 27 DEXUS Directors Code of Conduct.pdf

2016 06 15 DEXUS Good Faith Reporting Policy.pdf

2016 05 26 DEXUS Biodiversity Policy.pdf

2016 05 25 DEXUS Risk Management.pdf

☑ Formalised guidelines on environmental factors

**URL/Attachment** 

**☑** URL

**URL** 

http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance/gri-index/disclosures-on-management-approach/environment

☑ Attachment (will be made public)

Attachment

2016 DEXUS Disclosures on Management Approach.pdf

☑ Formalised guidelines on social factors

**URL/Attachment** 

**☑** URL

URL

http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance/gri-index/disclosures-on-management-approach/people-and-culture

☑ Attachment (will be made public)

Attachment

2016 DEXUS Disclosures on Management Approach.pdf

 $\ensuremath{\,\boxtimes\,}$  Formalised guidelines on corporate governance factors

**URL/Attachment** 

**☑** URL



URL

http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance/gri-index/disclosures-on-management-approach/governance

☑ Attachment (will be made public)

**Attachment** 

2016 DEXUS Disclosures on Management Approach.pdf

☑ Screening / exclusions policy

**URL/Attachment** 

**☑** URL

**URL** 

http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance/gri-index/disclosures-on-management-approach/governance

☑ Attachment (will be made public)

Attachment

2016 DEXUS Disclosures on Management Approach.pdf

☐ We do not publicly disclose our investment policy documents

SG 02.4 Additional information [Optional].

Dexus publicly discloses its governance framework on its website which is available at http://www.dexus.com. Within this framework Dexus articulates its approach to responsible investment. Key public documents include:

- Public compliance and corporate policies
- Dexus's environment statement
- Codes of Conduct for Directors and employees
- Board Committees and their terms of reference
- Dexus's Sustainability Approach (formerly CR&S framework)
- Sustainable Procurement Policy and Supplier Code of Conduct

In addition, Dexus maintains internal documents relating to the implementation of responsible investment including policies, risk management framework documents, operations manuals, tools and checklists.

Dexus periodically reviews its public and internal content to seek an appropriate balance between corporate disclosure and internal management practices. At present Dexus does not plan to publish these internal governance and management documents.

#### **Overall Approach**

Dexus's overall approach to responsible investment is described within the following policies and committees, which form its corporate governance framework.



#### Policies:

Dexus has developed several policies, which together form the set of requirements under which Dexus and its employees conduct business and maintain governance. Those that relate specifically to responsible investment include:

- Director's and employee codes of conduct
- Diversity principles
- Biodiversity
- Environmental statement
- Continuous disclosure
- Good faith reporting
- Risk management
- Sustainable Procurement
- Human Rights

#### Committees:

**Investment Committee:** Dexus's Investment Committee is tasked with reviewing all investment, divestment and development proposals concerning Dexus and each of its managed funds and clients.

The Investment Committee recognises its fiduciary duty to put aside personal interest in favour of client interests. This committee uses a formal process and templates to collect and evaluate a wide range of risks, opportunities and their impacts relating to investment decisions for consideration prior to approving or endorsing each investment decision.

ESG issues and their impacts are evaluated alongside other key investment metrics thereby ensuring that CR&S issues are incorporated into investment decisions. This includes reviewing long-term asset plans and conducting appropriate environmental due diligence on acquisitions so that ESG risks can be identified and effectively managed.

**Property Executive Committee (PEC):** Chaired by the CEO, PEC members include the CIO, CFO and Executive General Managers to oversee Dexus's ongoing operations to achieve Dexus's operational and strategic objectives with respect to:

- Property Performance
- Development and Trading
- Customer and Innovation

PEC oversees sustainability initiatives and reports to the Board Risk Committee. This committee provides a direct link between business operations and corporate governance. It also assures the Board that major business risks have been identified and assessed, and effective plans are in place in line with the Risk Management Framework and Sustainability Approach.

**Board Risk Committee:** Dexus's Board Risk Committee is responsible for overseeing group risk management including implementation and management of sustainability practices and initiatives throughout Dexus, as well as overseeing ongoing disclosure of sustainability information.

Further information and guidelines regarding Dexus's corporate governance structure and approach can be found on its Governance Disclosure on Management Approach which is available at: http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance/gri-index/disclosures-on-management-approach/governance

#### Proxy Voting

Dexus's strategy focuses on direct property investment and active management and as a result there is no historical basis for exercising voting rights.

Screening/exclusion policy

Dexus applies ESG related screening and exclusion practices in two key areas:

**Investment Committee** - potential investments are screened as part of a rigorous due diligence process that includes environment related disqualification criteria. For example Dexus is adverse to acquiring property with the presence of contaminated land. Should a potential investment be found to be impacted by contaminated land, determination as to whether Dexus will acquire the site will take into consideration the extent of contamination and the cost of remediation.

**Sustainable Procurement** - as part of all supplier engagements, Dexus requests that suppliers adhere to its Sustainable Procurement Policy and agree to abide by its Supplier Code of Conduct. Suppliers that cannot make



this commitment are excluded from further evaluation. ESG issues are also reviewed and ranked as part of the tender evaluation process and may affect a potential supplier's ranking.

#### Guidelines on corporate governance

Risk Management Framework

Responsible investment involves a structured process for mitigating risks associated with ESG issues.

Through Dexus's Risk Management Framework, risks are identified and managed in a consistent, systematic, credible and timely way to minimise the impact of unexpected and undesirable events and to provide the ability to consider opportunities as they arise.

This framework is built into Dexus's daily operations via accountabilities, standard operating procedures, tools and templates, management oversight, collaboration/knowledge sharing, and audit/assurance.

A Risk Management Framework guidance document provides instructions to all employees in regards to understanding risks, identifying, analysing and evaluating them, as well as each employee's responsibilities. All employees receive induction training that includes review and assessment of this guide.

#### **Environmental and Social Guidelines**

Sustainability Approach

Dexus's Sustainability Approach incorporates the UNPRI 'six principles' within its goal "to create Sustained Value by adopting an approach that embraces connectivity, liveability and resilience, and is integrated across our value chain". It forms the basis from which sustainability commitments and targets are formed, and how achievement is measured.

Please refer to the Dexus website (http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-approach) for further information regarding the Sustainability Approach, commitments and achievements.

Management approaches for addressing environmental and social issues

Dexus invests responsibly in its people and takes great pride in providing a safe, flexible and enjoyable work environment. Guidelines on social issues are contained within various policies and codes of conduct, as described within Dexus's Disclosures on Management Approach documents for Employees and for customers and tenants, and across our supply chain. These are publicly available at:

Employees: http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance/gri-index/disclosures-on-management-approach/people-and-culture

Customers and tenants: http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance/gri-index/disclosures-on-management-approach/tenants-and-customers

Supply chain: http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance/gri-index/disclosures-on-management-approach/supply-chain

Environment: http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance/gri-index/disclosures-on-management-approach/environment

The Dexus intranet is available to all employees, which describes Dexus's policies and position regarding a range of issues, including workplace behaviour, health and safety as well as discrimination, harassment, bullying and victimisation. The intranet also guides team members regarding the use of policies, process workflows, escalation processes and how governance is maintained.

SG 03	N	<b>M</b> andatory	Public	Core Assessed	General
S	SG 03.1	Indicate if your organisation has a p investment process.	policy on managing	potential conflicts of interest in th	е
(	<ul><li>Yes</li></ul>				



SG 03.2

Describe your policy on managing potential conflicts of interest in the investment process.

Dexus maintains two internal compliance policies relating to personal and corporate conflicts of interest. The purposes of these are to:

- assist employees to understand what constitutes a conflict of interest
- to describe the process for effectively managed conflicts

Conflicts may arise in a variety of situations, including:

- Related party dealings
- Allocating property transactions amongst clients
- Tenant conflicts
- Transfer of assets between schemes or clients
- Personal conflicts

Dexus's internal 'Investment Procedures Compliance Policy' sets out the procedures to be used in the investment process to ensure that acquisitions are appropriate, permitted and are in accordance with the client objectives and strategies.

All conflicts whether real or potential conflicts must be reported to Dexus's Risk and Compliance, team to ensure necessary controls are put in place to manage the conflict effectively. Controls may include:

- · Ensuring the transaction is conducted at arm's length
- Removal of conflicted team members from the transaction or decision
- Establishing information barriers so that teams operate solely in the interests of their client

Dexus's Conflict of Interest Register provides a central record of all material conflicts.

 $\bigcirc$  No

SG 03.3

Additional information. [Optional]

As part of their annual KPIs all Dexus staff are required to demonstrate a working knowledge of these policies.

ctives and	strategies			
Mandator	У	Public	Gateway/Core Assessed	General
		organisation sets a	nd reviews objectives for its respo	onsible
Quarterly or more frequently				
annually				
nnually				
ss frequently	than annually			
d-hoc basis				
s not reviewed	b			
	Mandator  5.1 Indicinve  uarterly or more annually  nually ess frequently d-hoc basis	investment activities.  uarterly or more frequently annually annually ass frequently than annually	Mandatory  Public  Indicate if and how frequently your organisation sets a investment activities.  Cuarterly or more frequently annually eas frequently than annually dehoc basis	Mandatory  Public  Gateway/Core Assessed  Indicate if and how frequently your organisation sets and reviews objectives for its responsive stream activities.  For example, the control of



#### **Setting Objectives**

Each year Dexus sets, reviews and updates corporate objectives within its responsible investment framework following input from key Dexus stakeholders. Commitments are typically defined with respect to each of five key objectives (i.e. future-enabled tenants, thriving people, strong communities, leading cities, and enriched environment) and may relate to:

- Setting and achieving operational performance targets such as financial targets or building efficiency benchmarks
- Initiatives to improve collaboration or joint commitment with stakeholders such as suppliers, customers, and industry peers
- Enhancements to processes, governance mechanisms or internal efficiency
- Implementing ESG projects at specific properties within the portfolio
- Broader ambitions to make a material impact on employees, the community and/or the environment

Refer to 'Delivering FY16 Commitments' in our 2016 Online Reporting suite available at http://dexus2016.reportonline.com.au/2016-annual-report/year-review/delivering-fy16-commitments

#### **Review Performance**

Dexus management reviews performance against its objectives at least guarterly. During FY16 the Dexus Board met ten times in which the following governance reporting, discussion and decision occurs:

Chief Executive Officer's report

- Company Secretary's report
- Minutes of Board Committee meetings
- Reports on asset acquisitions, disposals and developments
- Management presentations
- Other business where Directors can raise any topical matters

During FY16 the Dexus Board held one additional special meeting. Special meetings are held at a time to enable the maximum number of Directors to attend and are generally held to consider specific items that cannot be held over to the next scheduled main meeting.

#### **Reporting Progress**

Dexus reports on select key commitments every six months and reports comprehensively on all commitments within its Annual Review, in line with requirements to transparently monitor and report performance outlined within Dexus's Environmental Statement.

Dexus maintains an internal monitoring and reporting program to continually review progress against its ESG commitments. Environmental performance is under ongoing review through the following forums:

- Daily monitoring of building consumption trends by Building Managers
- Weekly sustainability team meetings involving stakeholders from Dexus and its managing agent
- Monthly reporting of NABERS ratings activity and tracking of rolling portfolio targets
- Monthly review of energy and water billing data and investigation into adverse consumption trends
- Formal updates to the Dexus Board (via Committees) every guarter

Dexus measures its success in the following ways:

- Completion of commitment milestones
- Achievement of targets
- Feedback from tenants, customers and employees
- Awards and external recognition
- Inclusion to and rankings within sustainability and leadership indices



## **Governance and human resources SG 07 Mandatory Public Core Assessed** General Indicate the roles present in your organisation and for each, indicate whether they have oversight SG 07.1 and/or implementation responsibilities for responsible investment. Roles present in your organisation ☑ Board members or trustees ${\hspace{.2cm}} \boxdot {\hspace{.2cm}} \textbf{ Oversight/accountability for responsible investment}$ ☑ Implementation of responsible investment $\square$ No oversight/accountability or implementation responsibility for responsible investment ☑ Chief Executive Officer (CEO), Chief Investment Officer (CIO), Investment Committee ${\hspace{.2cm}} \boxdot {\hspace{.2cm}} \textbf{ Oversight/accountability for responsible investment}$ ☑ Implementation of responsible investment $\square$ No oversight/accountability or implementation responsibility for responsible investment

Head of Risk and Compliance

☑ Other Chief-level staff or head of department, specify



✓ Oversight/accountability for responsible investment	
☑ Implementation of responsible investment	
$\hfill\square$ No oversight/accountability or implementation responsibility for responsible investment	
☑ Portfolio managers	
☑ Oversight/accountability for responsible investment	
☑ Implementation of responsible investment	
$\hfill\square$ No oversight/accountability or implementation responsibility for responsible investment	
☑ Investment analysts	
☐ Oversight/accountability for responsible investment	
☑ Implementation of responsible investment	
$\hfill\square$ No oversight/accountability or implementation responsibility for responsible investment	
☑ Dedicated responsible investment staff	
☑ Oversight/accountability for responsible investment	
☑ Implementation of responsible investment	
$\hfill\square$ No oversight/accountability or implementation responsibility for responsible investment	
☑ External managers or service providers	
☑ Oversight/accountability for responsible investment	
☑ Implementation of responsible investment	
$\hfill\square$ No oversight/accountability or implementation responsibility for responsible investment	
✓ Investor relations	
☐ Oversight/accountability for responsible investment	
☑ Implementation of responsible investment	
$\hfill\square$ No oversight/accountability or implementation responsibility for responsible investment	
☐ Other role, specify (1)	
☐ Other role, specify (2)	

SG 07.2

For the roles for which you have RI oversight/accountability or implementation responsibilities, indicate how you execute these responsibilities.

Board Members execute their RI oversight/accountability or implementation responsibilities as follows:

- Board members and the CEO have accountability to security holders and the general public regarding Dexus's responsible investment activities including transactions and portfolio financial performance and ESG performance
- Board Members sit on Board Committees which meet quarterly to review and approve relevant Corporate and Compliance Policies and review reports on ESG performance including active projects, achievements and performance metrics
- Final decision makers (in conjunction with investment partners) regarding major investment decisions as recommended by Dexus's Investment Committee

The **Chief Executive Officer (CEO)** executes his RI oversight/accountability or implementation responsibilities as follows:

 The CEO, together with the Board has accountability to security holders and the general public regarding Dexus's responsible investment activities including transactions and portfolio financial performance and ESG performance



- Chairs a number of management committees including the Group Management Committee (GMC) and the Corporate Responsibility, Inclusion and Diversity Committee (CRID)
- As Chair of the Investment Committee (IC), is a key decision maker regarding acquisitions and disposals, and major capital expenditure including environmental upgrade projects
- Actively advocates for and champions Dexus initiatives including our Sustainability Approach, and our approach to achieving workplace equality and diversity

The **Head of Risk and Compliance** is responsible for the development, implementation and oversight of Dexus's compliance, risk management, internal audit and corporate governance programs which includes the following day-to-day activities:

- · Provides training and advice on compliance, risk& governance issues
- Drafts& agrees Dexus Policies & Compliance Policies
- Oversees monitoring& preventative reviews
- Co-ordinates and oversees internal audits
- Organises Real Estate licensing
- Acts as the key point of contact with regulators
- Reports to management& committees on compliance & risk issues
- Provides support on Board and Committee matters
- Oversees corporate governance initiatives
- Oversees Dexus'sWork Health and Safety System (OHSAS 18001 certified)
- Oversees Dexus's Environmental Management System (ISO 14001 certified)

#### **Third Party Fund Managers**

Dexus partners with like-minded investors who value investment and property management expertise supported by best practice corporate governance principles. Dexus's integrated model of investment management provides third party clients with access to multi-sector expertise in investment management, asset management, development management and transactions.

Dexus's Third Party Funds Management incorporates RI accountability and implementation as follows:

- Accountability for the ESG performance of their portfolios to investors and mandate clients
- Engagement with investors to report on fund performance, acquisitions and disposals and project initiatives
- · Set targets and monitor progress. Responsible for investment decisions and asset allocation
- Decision maker regarding large CAPEX projects (such as environmental upgrade projects) in conjunction with Investment Committee
- · Report regularly to investors regarding portfolio financial and ESG performance

#### **External Managers and Contractors**

Dexus's external managers and contractors have a direct role in contributing to Dexus's ESG performance and execute their RI oversight/accountability or implementation responsibilities as follows:

#### External managers:

- Manage the operation of buildings to provide customer service to tenants and minimise ESG impacts
- Maintain property compliance with Dexus risk management and compliance systems including work health and safety, environmental management, and Dexus's property risk audit program
- Implement ESG related initiatives and projects within their buildings and communicating with tenants

#### Contractors:

 Provide day-to-day services to maintain properties and ensure their ongoing operations including HVAC system maintenance, cleaning and waste management



- Contractually agree to Dexus's Sustainable Procurement Policy and Code of Conduct which align with Dexus's environmental, social, human rights and governance policies
- Sign in and out via SASSI, Dexus's contractor management system. Contractors must be accredited and
  appropriately inducted to work at Dexus buildings. SASSI stores contractor and employee work activity and
  any relevant licences and certifications
- Oversee their team to ensure appropriate working conditions, a safe working environment, use of environmentally responsible products and responsible disposal of waste

Dexus's **Investor Relations** promotes an open and ongoing two-way dialogue that integrates financial, operational and ESG performance, communication, marketing and securities law compliance to the investment community and other key stakeholders which ultimately contributes to Dexus's securities achieving fair valuation. RI oversight/accountability or implementation responsibilities include:

- Coordinates the structure of the Annual Report to best inform stakeholder in line with GRI G4 guidelines
- Maintains the Group's corporate and CR&S website including reports, property performance metrics, case studies, policies and descriptions of management systems. The team also maintains Dexus's social media presence
- · Responsible for publishing property ESG information in accordance with legal requirements
- Coordinates internal communications and events to provide information and foster collaboration amongst teams and offices (e.g. corporate Intranet site, quarterly employee briefings, monthly social events etc.)

Dexus's **Head of Sustainability and Energy** works within Dexus's Customer and Marketing division and coordinates day-to-day RI oversight/accountability or implementation responsibilities including:

- Facilitates Dexus's Group's Sustainability Approach including the setting ESG objectives against each key objective and monitoring progress
- · Responsible for environmental performance including target setting, monitoring and reporting
- Oversees annual energy and emissions reporting as per legal requirements and external assurance of Dexus's environmental accounts
- Oversees NABERS rating program to maintain legal compliance and setting building performance targets
- Conducts technical due diligence of building systems for potential acquisitions
- Implements programs and projects across business units and buildings to facilitate or promote responsible investment, reduce resource use, waste to landfill and lower greenhouse gas emissions
- Collaborates on major supplier engagements to define service requirements to align with our Sustainability Approach and to review potential suppliers for their alignment
- Engages with industry associations to share knowledge to address sustainability issues and identify and promote best practice opportunities
- Engages with suppliers and product/service providers to new technologies and innovations of benefit to Dexus

SG 07.3	Indicate the number of dedicated responsible investment staff your organisation has.
	Number
2	

3



SG 07.4

Additional information. [Optional]

All operations and management team members are obligated to implement responsible investment practices which are built into Dexus's risk management framework and Sustainability Approach.

These employees have accountability for responsible investment as part of their personal KPIs. These KPIs relate to understanding and adhering to Dexus policies and procedures.

The Board, its endorsed committees, CEO, and Executive General Managers have primary responsibility for oversight of responsible investment.

	Prom	oting	responsible investment			
G 0	9	Man	datory	Public	Core Assessed	PRI 4,5
	New sel	ection	options have been added to this i	ndicator. Please re	eview your prefilled responses	carefully.
	SG 09	.1	Select the collaborative organisation which it participated during the report			ember or in
			at apply for Responsible Investment			
			Your organisation's role in the	initiative during the	reporting period (see definitions)	
		☑ Bas	sic			
		□ Мо	derate			
		□ Adv	vanced			
			Provide a brief commentary on [Optional]	the level of your or	ganisation's involvement in the in	itiative.
	Dex	cus is a	signatory to UNPRI and reports its i	mplementation of th	ne six principles annually.	
	□ ΔFI	C_la	Commission ESG			
			porate Governance Association			
		-	Council of Superannuation Investors	S		
			esponsible Investment Advisory Boa			
	☑ CD	P Clima	ate Change			
			Your organisation's role in the	initiative during the	reporting period (see definitions)	
		□ Bas	sic			
		☑ Mo	derate			
		□ Adv	vanced			



Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]

Dexus is a CDP Investor Member as well as a signatory to CDP Climate Change and reports against its framework annually. Dexus attends industry events including CDP's Awards Presentation and engages directly with CDP Australia.

	CDP Forests	
	CDP Water	
	CFA Institute Centre for Financial Market Integrity	
	Code for Responsible Investment in SA (CRISA)	
	Code for Responsible Finance in the 21st Century	
	Council of Institutional Investors (CII)	
	☐ ESG Research Australia	
	Eumedion	
	□ EVCA – Responsible Investment Roundtable	
	Extractive Industries Transparency Initiative (EITI)	
	Global Investors Governance Network (GIGN)	
	Global Impact Investing Network (GIIN)	
V	Global Real Estate Sustainability Benchmark (GRESB)	
	Your organisation's role in the initiative during the reporting period (see definitions)	
	□ Basic	
	☐ Moderate	
	☑ Advanced	
	Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]	
	Dexus is a GRESB Company Member, as well as being a member of GRESB's Asia-Pacific Benchmarking Committee and industry working groups. Dexus is an active spokesperson for the initiative and maintains a direct working relationship with GRESB's Asia-Pacific office. Dexus actively contributes to property related discussions and assisted with prepared papers and joint statements. Dexus report its performance annually	
	Dexus is a GRESB Company Member, as well as being a member of GRESB's Asia-Pacific Benchmarking Committee and industry working groups. Dexus is an active spokesperson for the initiative and maintains a direct working relationship with GRESB's Asia-Pacific office. Dexus actively contributes to property related discussions and assisted with prepared papers and joint statements. Dexus report its performance annually and attends results events.	
	Dexus is a GRESB Company Member, as well as being a member of GRESB's Asia-Pacific Benchmarking Committee and industry working groups. Dexus is an active spokesperson for the initiative and maintains a direct working relationship with GRESB's Asia-Pacific office. Dexus actively contributes to property related discussions and assisted with prepared papers and joint statements. Dexus report its performance annually and attends results events.  Green Bond Principles	
	Dexus is a GRESB Company Member, as well as being a member of GRESB's Asia-Pacific Benchmarking Committee and industry working groups. Dexus is an active spokesperson for the initiative and maintains a direct working relationship with GRESB's Asia-Pacific office. Dexus actively contributes to property related discussions and assisted with prepared papers and joint statements. Dexus report its performance annually and attends results events.  Green Bond Principles  Institutional Investors Group on Climate Change (IIGCC)	
	Dexus is a GRESB Company Member, as well as being a member of GRESB's Asia-Pacific Benchmarking Committee and industry working groups. Dexus is an active spokesperson for the initiative and maintains a direct working relationship with GRESB's Asia-Pacific office. Dexus actively contributes to property related discussions and assisted with prepared papers and joint statements. Dexus report its performance annually and attends results events.  Green Bond Principles Institutional Investors Group on Climate Change (IIGCC) Interfaith Center on Corporate Responsibility (ICCR)	
	Dexus is a GRESB Company Member, as well as being a member of GRESB's Asia-Pacific Benchmarking Committee and industry working groups. Dexus is an active spokesperson for the initiative and maintains a direct working relationship with GRESB's Asia-Pacific office. Dexus actively contributes to property related discussions and assisted with prepared papers and joint statements. Dexus report its performance annually and attends results events.  Green Bond Principles Institutional Investors Group on Climate Change (IIGCC) Interfaith Center on Corporate Responsibility (ICCR) International Corporate Governance Network (ICGN)	
	Dexus is a GRESB Company Member, as well as being a member of GRESB's Asia-Pacific Benchmarking Committee and industry working groups. Dexus is an active spokesperson for the initiative and maintains a direct working relationship with GRESB's Asia-Pacific office. Dexus actively contributes to property related discussions and assisted with prepared papers and joint statements. Dexus report its performance annually and attends results events.  Green Bond Principles Institutional Investors Group on Climate Change (IIGCC) Interfaith Center on Corporate Responsibility (ICCR) International Corporate Governance Network (ICGN)	
	Dexus is a GRESB Company Member, as well as being a member of GRESB's Asia-Pacific Benchmarking Committee and industry working groups. Dexus is an active spokesperson for the initiative and maintains a direct working relationship with GRESB's Asia-Pacific office. Dexus actively contributes to property related discussions and assisted with prepared papers and joint statements. Dexus report its performance annually and attends results events.  Green Bond Principles Institutional Investors Group on Climate Change (IIGCC) Interfaith Center on Corporate Responsibility (ICCR) International Corporate Governance Network (ICGN) Investor Group on Climate Change, Australia/New Zealand (IGCC)	
	Dexus is a GRESB Company Member, as well as being a member of GRESB's Asia-Pacific Benchmarking Committee and industry working groups. Dexus is an active spokesperson for the initiative and maintains a direct working relationship with GRESB's Asia-Pacific office. Dexus actively contributes to property related discussions and assisted with prepared papers and joint statements. Dexus report its performance annually and attends results events.  Green Bond Principles Institutional Investors Group on Climate Change (IIGCC) Interfaith Center on Corporate Responsibility (ICCR) International Corporate Governance Network (ICGN) Investor Group on Climate Change, Australia/New Zealand (IGCC)  Your organisation's role in the initiative during the reporting period (see definitions)	
	Dexus is a GRESB Company Member, as well as being a member of GRESB's Asia-Pacific Benchmarking Committee and industry working groups. Dexus is an active spokesperson for the initiative and maintains a direct working relationship with GRESB's Asia-Pacific office. Dexus actively contributes to property related discussions and assisted with prepared papers and joint statements. Dexus report its performance annually and attends results events.  Green Bond Principles Institutional Investors Group on Climate Change (IIGCC) Interfaith Center on Corporate Responsibility (ICCR) International Corporate Governance Network (ICGN) Investor Group on Climate Change, Australia/New Zealand (IGCC)  Your organisation's role in the initiative during the reporting period (see definitions)	

Provide a brief commentary on the level of your organisation's involvement in the initiative. [Optional]

Dexus is a member of the IGCC and participates in its Property Working Group. Through this working group, Dexus actively contributes to property related discussions and assists IGCC with understanding and progressing key investor issues relating to property risk management. Dexus provides general support for the initiative in various non-public forums.

☐ International Integrated Reporting Council (IIRC)
☐ Investor Network on Climate Risk (INCR)/CERES
□ Local Authority Pension Fund Forum
☐ Principles for Sustainable Insurance
☐ Regional or National Social Investment Forums (e.g. UKSIF, Eurosif, ASRIA, RIAA), specify
☐ Responsible Finance Principles in Inclusive Finance
☐ Shareholder Association for Research and Education (Share)
☐ United Nations Environmental Program Finance Initiative (UNEP FI)
☐ United Nations Global Compact
✓ Other collaborative organisation/initiative, specify
Green Building Council of Australia
Your organisation's role in the initiative during the reporting year (see definitions)
□ Basic
☐ Moderate
☑ Advanced
Provide a brief commentary on the level of your organisation's involvement in the initiative.  [Optional]
The Green Building Council of Australia (GBCA) is a national, not-for-profit organisation whose key objectives are to drive the transition of the Australian property industry towards sustainability by promoting green building programs, technologies, design practices and operations as well as the integration of green building initiatives into mainstream design, construction and operation of buildings. Dexus is a member of the GBCA and actively supports the GBCA's aims and its Green Star building rating methodologies. Dexus supports the GBCA as follows:
<ul> <li>Assisting with prepared papers and joint statements</li> </ul>
Acting as an active spokesperson
Supporting to some degree in leadership and/or in preparation of documentation
Contributing to the organisation or content of events organised by the group
<ul> <li>Providing general support for the initiative in various non-public forums</li> </ul>
Dexus rates key development projects using the Green Star rating tools, and was a participant on the working group that developed the Green Star Performance methodology.



 $\ensuremath{\,\boxtimes\,}$  Other collaborative organisation/initiative, specify

Property Council of Australia

Your organisation's role in the initiative during the reporting year (see definitions)
□ Basic
☐ Moderate
☑ Advanced
Provide a brief commentary on the level of your organisation's involvement in the initiative.
[Optional]
The Property Council of Australia (PCA) is the leading advocate for Australia's biggest industry - Property. The majority of Australia's major investors, property owners and developers - as well as the industry's professional service and trade providers - are members.
Dexus is a corporate member of the PCA and plays a leading role in progressing group initiatives regarding advocacy, policy positions, market analysis.
Dexus maintains extensive representation across various PCA committees including:
<ul> <li>Darren Steinberg, Chief Executive Officer served as National President serves as one of the PCA's Board of Directors</li> </ul>
<ul> <li>Alison Harrop, Chief Financial Officer, is a member of the CFO Roundtable</li> </ul>
<ul> <li>Paul Wall, Head of Sustainability and Energy is a member of the National Sustainability Roundtable</li> </ul>
Eleesha McKay, Senior Manager - Risk and Insurance is a member of the National Risk Roundtable  As additional 20 Payre to as a participation in a participation and unatting ground.
<ul> <li>An additional 28 Dexus team members participating in committees, roundtables and working groups</li> </ul>
Darren Steinberg, is a foundation member of Property Male Champions of Change which was established in 2015 to drive greater gender equality in the property industry and increase the number of women in leadership roles.
Mr Steinberg uses his membership to promote gender equality within Dexus.
☑ Other collaborative organisation/initiative, specify
Better Building Partnerships, City of Sydney
Your organisation's role in the initiative during the reporting year (see definitions)
□ Basic
☐ Moderate
☑ Advanced
Provide a brief commentary on the level of your organisation's involvement in the initiative.  [Optional]
Dexus is a founding member of the Sydney-based Better Building Partnerships (BBP). The Partnership aims to develop collaborative solutions and initiatives to overcome sustainability related barriers and achieve substantial improvements in the environmental performance of their buildings.
Paul Wall, Head of Sustainability and Energy, is Chair of the Leadership Group that forms the strategy for the Better Building Partnerships initiative.
Dexus also is a member of four BBP technical working groups, each of which focuses on a specific challenge facing the commercial and public sector property industry: environment, waste, tenant engagement and benchmarking. It is through these working groups that the BBP's solutions and initiatives are implemented. Dexus is a regular attendee and assists with developing BBP's position on a range of issues. Dexus also acts as an active spokesperson.
☐ Other collaborative organisation/initiative, specify



SG 10 Mandatory Public Core Assessed PRI 4

**SG 10.1** 

Indicate if your organisation promotes responsible investment, independently of collaborative initiatives.

Yes

SG 10.2

Indicate which of the following actions your organisation has taken to promote responsible investment, independently of collaborative initiatives.

☑ Provided or supported education or training programmes for clients, investment managers, broker/dealers, investment consultants, legal advisers or other investment organisations

☑ Provided financial support for academic or industry research on responsible investment

☑ Encouraged better transparency and disclosure of responsible investment practices across the investment industry

☑ Spoke publicly at events and conferences to promote responsible investment

☑ Wrote and published in-house research papers on responsible investment

☐ Encouraged the adoption of the PRI

☐ Wrote articles on responsible investment in the media.

☐ Other, specify

○ No

SG 10.3

Describe any additional actions and initiatives that your organisation has taken part in during the reporting year to promote responsible investment [Optional]

#### **Provided or supported Education**

The Dexus Research team actively monitors market trends and communicates information to tenants, investors and the media to support responsible investment decisions and identify risks and opportunities relating to investments and their local markets.

During FY16, Dexus held periodic briefings (or Information Sessions) for tenants and investors regarding property markets as well as presenting its forecasts at half yearly investor presentations. Tenants and investors are Dexus's major stakeholders and it is important to keep them informed of property and leasing trends, as well as an overview of what is happening in the market.

Dexus's General Manager, Research maintains an active involvement with the Property Council of Australia as a presenter at the Property Council Academy Property Investment and Finance course. In addition, Dexus has a representative on the Course Committee playing a leading role in developing course content, overseeing the running of courses and determining the outcomes of courses held. Dexus is in a position to leverage its expertise and that of its staff to supply course content.

Each year the University of New South Wales awards the '1 Bligh Street Master of Architecture Final Year Prize in Sustainable High-rise Architecture' for the best performance in a building scheme that demonstrates design excellence in multi-storey design with an emphasis on passive heating and cooling techniques.

The prize was created from the €50,000 prize money awarded to the owners of 1 Bligh Street in Sydney for the prestigious International High-Rise Award in 2012. Dexus is proud to play a role in promoting future sustainable design in Australia.

#### **Transparency and Disclosure**

Dexus encourages better transparency and disclosure of responsible investment practices by adopting a walkthe-talk approach. Dexus responds annually to several investor surveys and standards, publishes research papers, and formally discloses its own performance each year in accordance with the GRI framework.

Dexus sponsored an award at the 2016 Australian CDP Climate Change awards, which encourages companies to improve their transparency and disclosure of climate change risk and performance.

**Public Speaking** 



During FY16 members of the Dexus research team spoke publicly at a number of industry events and conferences. These speaking engagements focused primarily on investment trends, market trends, and the various risk management issues, including ESG issues, associated with responsible investment and property management.

Members of Dexus also had the opportunity to present to broader stakeholder groups on various aspects of responsible investment and property stewardship including facility management events, investor gatherings and conferences.

At these events, Dexus team members participated in panel discussions and fielded questions incorporating financial, economic and sustainability issues.

#### 2016 examples include:

- A variety of speakers presented at numerous Property Council of Australia events including topics such as the market outlook, emerging trends and future directions for the property sector
- In July Dexus partnered with the Green Building Council of Australia to present a 'Dexus Insights' briefing to
  investors on wellbeing and the WELL Building Standard.Paul Wall, Head of Sustainability and Energy, and
  Chris Hynes, Head of Office and Industrial Leasing presented their views on the significance of WELL for
  owners and tenants, while Dan Cook, Head of People and Communities, presented on Dexus's internal
  application of WELL and our Wellbeing Communities.
- Participation in panel discussions in a variety of industry events including the Property Council of Australia and CoreNet
- Attending the JANA Annual Conference and participating in a panel discussion and presentation discussing "balancing risk and return in strong property markets"
- Deborah Coakley, EGM, Customer and Marketing, spoke at various forums on topics including talent acquisition, effective workplace culture and the importance of diversity in the workplace

#### Research papers

Sound investment decisions require an in-depth understanding of real estate markets and Dexus's in-house research team is an integral part of the investment decision making process. Research tracks economic conditions and forecasts real estate market performance in all major commercial, retail and industrial property markets nationwide.

Dexus publishes regular reports concerning market trends and risks/opportunities that may affect investment decisions. It is uncommon for property management companies to disclose their research, and Dexus sees its willingness to keep stakeholders informed of market trends as a key point of differentiation in its approach to responsible investment.

Further information regarding Dexus Research and copies of recent reports can be found at http://www.dexus.com/investor-centre/dxs/dxs\_research.aspx

Implementation not in other modules				
SG 12	Mandatory	Public	Descriptive	PRI 1

New selection options have been added to this indicator. Please review your prefilled responses carefully.



SG 12.1

Indicate if your organisation executes scenario analysis and/or modelling in which the risk profile of future ESG trends at portfolio level is calculated.

SG 12.2	Indicate if your organisation considers ESG issues in strategic asset allocation and/or allocation of assets between sectors or geographic markets.		
□ We do not	execute such scenario analysis and/or modelling		
☐ We execu	te other scenario analysis, specify		
☐ We execu trends	☐ We execute scenario analysis which includes factors representing the investment impacts of future governance crends		
	We execute scenario analysis which includes factors representing the investment impacts of future social rends		
	We execute scenario analysis which includes factors representing the investment impacts of future environmental trends		

• We do the following

☑ Allocation between asset classes
$\square$ Determining fixed income duration
$\overline{\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!$
☐ Sector weightings
☐ Other, specify

O We do not consider ESG issues in strategic asset allocation

SG 12.3

Additional information. [OPTIONAL]

#### Research activities

Dexus's in-house Research team identifies and analyses key 'megatrends' that affect the property sector. Recently identified social and environmental issues include mobile connectivity, rising standards of living, offshore economic demands, and Australia's ageing population. Research reviews a wide-array of local, regional and national datasets to identify and assess the impacts of such trends.

Publications by Dexus Research are available for public download via the Dexus website at: http://www.dexus.com/investors/all-news-and-media/dexus-research

#### Climate change risk analysis

Dexus has conducted a qualitative portfolio-wide assessment of climate change risk to provide information and guidance in the management of climate change impacts across the Dexus managed portfolio.

The study incorporated medium and long-term greenhouse gas emission scenarios from the 5th IPCC report as well as climate projections from the CSIRO and the NSW Office of Environment and Heritage (OEH).

Dexus also reviewed property-specific scenario data including flood maps, and likely frequency and intensity of bushfires and tropical storms to assess each property and identify hotspots in each geographical market. The study will be used to inform future investments and to establish mitigation plans for existing investments.



# **DEXUS Property Group**

**Reported Information** 

Public version

**Direct - Property** 

# PRI disclaimer

This document presents information reported directly by signatories. This information has not been audited by the PRI Secretariat or any other party acting on their behalf. While this information is believed to be reliable, no representations or warranties are made as to the accuracy of the information presented, and no responsibility or liability can be accepted for any error or omission.



#### **Overview**

PR 04 Mandatory Public Core Assessed PRI 1-6

New selection options have been added to this indicator. Please review your prefilled responses carefully.

PR 04.1

Indicate if your organisation has a Responsible Property Investment (RPI) policy.

Yes

PR 04.2

Provide a URL or attach the document

**☑** URL

http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-approach

☑ Attach Document

2016 DEXUS Disclosures on Management Approach.pdf [985KB]

O No

PR 04.3

Provide a brief overview of your organisation's approach to responsible investment in property, and how you link responsible investment in property to your business strategy.

The Dexus Board sets the tone, culture, and risk and compliance management objectives at Dexus. Responsible investment is encapsulated and integrated within strategies, policies and procedures that are implemented and monitored by a structured governance process.

Dexus board (http://www.dexus.com/who-we-are/our-business/corporate-governance/board-policies) and corporate (http://www.dexus.com/who-we-are/our-business/corporate-governance/corporate-policies) policies incorporate responsible investment and together form the set of requirements under which Dexus and its employees conduct business and maintain governance. Relevant policies include:

- Director's and employee codes of conduct
- Diversity principles and diversity target
- Biodiversity policy
- Environmental statement
- Continuous disclosure
- Good faith reporting
- Risk management
- Sustainable Procurement
- Human Rights

Through Dexus's Risk Management Framework, risks are identified and managed in a consistent, systematic, credible and timely way to minimise the impact of unexpected and undesirable events and to provide the ability to consider opportunities as they arise.

This framework is built into Dexus's daily operations via accountabilities, standard operating procedures, tools and templates, management oversight, collaboration/knowledge sharing, and audit/assurance.

Dexus's Sustainability Approach (http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-approach) incorporates the UNPRI 'six principles' within its goal "to create Sustained Value by adopting an approach that embraces connectivity, liveability and resilience, and is integrated across our value chain". It forms the basis from which sustainability commitments and targets are formed, and how achievement is measured.



#### **Fundraising of property funds**

PRI 1,4,6 PR 05 **Mandatory Public Core Assessed** 

PR 05.1

Indicate if your most recent fund placement documents (private placement memorandums (PPMs) or similar) refer to responsible investment aspects of your organisation.

Yes

Indicate how your fund placement documents (PPMs or similar) refer to the following responsible investment aspects of your organisation:

- ☑ Policy and commitment to responsible investment
- ☑ Approach to ESG issues in pre-investment processes
- ☑ Approach to ESG issues in post-investment processes

PR 05.3

PR 05.2

Dexus periodically undertakes capital/fund raising activities for various funds across the Group, including adding capital to its third party wholesale funds management business on a selective basis.

#### Capital raising activities

Examples of capital raising activities undertaken by the Group include:

Dexus listed property portfolio

Dexus did not engage in capital raising activities across its listed portfolio in FY16, however activities in the prior reporting year include:

- In April 2015 Dexus completed a \$400 million institutional placement and a Security Purchase Plan for eligible security holders which raised a further \$77.8 million. Please refer to the following Dexus media release for further details http://www.dexus.com/-/media/files/articles/asxannouncements/2015/april/2015-04-28-issue-and-allotment-under-institutional-placement-and-spptimetable.pdf
- In FY15 Dexus raised US\$250 million in the US private placement market. Dexus provides all prospective US Private Placement investors with a Private Placement Memorandum (PPM) in which it describes in detail its responsible investment approach in regards to Governance, Management as well as Corporate Responsibility& Sustainability.

Dexus Wholesale Property Fund (DWPF)

In July 2015, DWPF completed a \$200 million equity raising via existing investors for DWPF to fund acquisitions and fund committed developments.

#### **DWPF Information Memorandum**

Dexus Wholesale Property Fund (DWPF) conducts fundraising when approached by potential investors, or by approaching the capital market directly on an infrequent basis. DWPF provides all prospective investors with a detailed Information Memorandum in which DWPF describes in detail its responsible investment approach in

- Understanding investment risk
- Sustainability
- Governance and management

Within this content DWPF:



- outlines the elements of its responsible investment framework
- provides investors with an insight into the key investment decision makers
- provides examples of its track record in regards to pre-investment decision making and post-investment management practices

On occasion, DWPF fields requests for additional clarification from investors to which it responds directly.

# **INREV Due Diligence Questionnaire for Fund Managers**

INREV is the European Association for Investors in Non-Listed Real Estate Vehicles. It is Europe's leading platform for the sharing of knowledge on the non-listed real estate industry.

INREV's Due Diligence Questionnaire (DDQ) was created for fund managers to streamline fund information ahead of a fund's launch. Investors can use this information to better understand the fund's structure, strategy and real estate business. The DDQ also provides information on a specific fund's strategy, processes, management, terms and projected performance.

DWPF has previously responded to INREV's DDQ and this survey response is available to all current and potential investors upon request.

Please refer to the INREV website for further information (https://www.inrev.org/).

## **DWPF** Reporting

DWPF prepares and distributes quarterly reports to wholesale investors. These reports include:

- Site performance metrics, financial performance summary for the last quarter, comparison against benchmarks and commentary
- Summary of key events that have occurred and their impacts on the portfolio (i.e. acquisitions, divestments, developments, etc.)

DWPF prepares and distributes annual reports to wholesale investors. These reports include the above information, plus:

- Sustainability performance summary including current NABERS ratings
- Intensity figures for energy, water and greenhouse gas emissions
- · Commentary regarding current efficiency improvement projects and results from completed projects

# **Secure Investor Website**

DWPF also provides existing and potential investors with access to a secure investor internet portal which contains additional information to support investment decision making. This includes:

- Quarterly performance reports which include reporting of sustainability metrics and commentary
- Documents describing governance processes
- Links to Dexus's Sustainability Approach http://www.dexus.com/who-we-are/corporate-responsibilityand-sustainability under which DWPF is managed

 $\bigcirc$  No

O Not applicable as our organisation does not fundraise

Pre-investment (selection)						
PR 07	Mandatory	Public	Gateway/Core Assessed	PRI 1		

New selection options have been added to this indicator. Please review your prefilled responses carefully.



Indicate if your organisation typically incorporates ESG issues when selecting property investments.

PR 07.1

Yes

PR 07.2

Provide a description of your organisation's approach to incorporating ESG issues in property investment selection.

#### **Investment Committee**

Dexus's Investment Committee is tasked with reviewing all investment and divestment proposals concerning Dexus and each of its managed funds and clients.

The Investment Committee recognises its fiduciary duty to put aside personal interest in favour of client interests. This committee uses a formal process and templates to collect and evaluate a wide range of risks, opportunities and their impacts relating to investment decisions for consideration prior to approving or endorsing each investment decision.

ESG issues and their impacts are evaluated alongside other key investment metrics thereby ensuring that CR&S issues are incorporated into investment decisions. This includes reviewing long-term asset plans and conducting appropriate environmental due diligence on acquisitions and disposals so that ESG risks can be identified and effectively managed.

A typical process for selecting investments is described below, noting how ESG issues are considered within each step where applicable.

- 1. Opportunities arise Dexus actively seeks opportunities through on-market campaigns and also engages with vendors off-market (either directly or indirectly)
- 2. Initial investigation and presentation of opportunity to Investment Committee Potential opportunities undergo high level investigation (stage 1 due diligence) regarding key financial and ESG metrics (such as current NABERS rating), and the purchase strategy (e.g. buy and hold versus trading). This may summarise current building performance and its potential for building efficiency upgrades. Immediate risks (e.g. known flood risk, hazardous materials, previous history of earthquakes) are considered at this time, and then comprehensively during due diligence. The outcomes are summarised for review by the Investment Committee
- Investment Committee decides to proceed with due diligence the Investment Committee evaluates the
  opportunity summary and either decides to proceed or makes a recommendation to proceed (in the case
  of third party funds) based on the size of the investment
- 4. Conduct detailed due diligence Dexus has a rigorous due diligence process. Opportunities that pass the initial recommendation and enter into a period of exclusivity with the vendor undergo formal due diligence that involves in-depth investigations into a wide range of issues and factors that will influence the final decision and/or parameters of the transaction. During this process, the Transactions and Trading team brings in experts from across the business in the areas of tax, finance, sustainability, property services, legal, and treasury, and conducts testing and review of documentation. External resources may be engaged to assist with providing information or perspective where required. This may involve details on the potential acquisition's environmental performance including NABERS ratings, Green Star ratings, energy and water consumption any climate change impact research or assessments that have been conducted. Following the results of stage 1 technical due diligence, the Investment Committee may approve furthertesting and analysis including but not limited to intrusive ground well boring and soil samples, reviewing building upgrade and improvement plans, past energy and water audits undertaken as well as costing required upgrades to the property
- Preparation of Investment Committee and Board papers (pre finalisation of due diligence) The Investment Committee appoints a Due Diligence Committee (DDC)to verify and approve, where appropriate, the outcomes of the due diligence once finalised
- 6. The Investment Committee finalises its recommendation on whether to proceed to the Dexus Board or the Board of the third party client



This process is documented in detail and supported by tools and checklists (such as the due diligence checklist). The use of checklists serve several purposes including:

- Ensuring a consistent approach and that all known items are considered; don't forget items
- Roadmap an effective handover document
- Compliance checklist to confirm that staff have followed the entire process

It must be noted that the process/checklist can't always cover every eventuality/issue as some are very site specific, including ESG issues. These are typically identified and resolved via a combination of skills and experience from the due diligence team, and the thoroughness of the due diligence process itself.

These processes have emerged over recent years and continue to evolve. The Transactions and Trading team works with the Risk and Compliance team to map the process. Governance is maintained and tested via internal and external audit.

 $\bigcirc$  No

PR 07.3

Indicate which E, S and/or G issues are typically considered by your organisation in the property investment selection process, and list up to three examples per issue.

## **ESG** issues

☑ Environmental

	List up to three typical examples per E, S and G issue				
☐ Climate change adaptation					
☐ Contam	☐ Contamination				
☑ Energy	efficiency				
□ Energy	supply				
☐ Flooding					
☐ GHG en	nissions				
□ Indoor e	environmental quality				
□ Natural	☐ Natural hazards				
☐ Resilien	□ Resilience				
☐ Transpo	☐ Transportation				
□ Water e	☐ Water efficiency				
☐ Waste management					
□ Water supply					
☐ Other					
☐ Other					

Description [OPTIONAL]

Building environmental performance including energy/water efficiency, NABERS ratings, etc.



List up to three typical examples per E, S and G issue
☐ Climate change adaptation
☑ Contamination
☐ Energy efficiency
□ Energy supply
□ Flooding
☐ GHG emissions
☐ Indoor environmental quality
☐ Natural hazards
□ Resilience
☐ Transportation
☐ Water efficiency
☐ Waste management
□ Water supply
□ Other
□ Other
Description [OPTIONAL]
Land issues – contaminated land, listing on environmental register, affections, etc.
List up to three typical examples per E, S and G issue
List up to three typical examples per E, S and G issue
☐ Climate change adaptation
☐ Climate change adaptation ☐ Contamination
<ul> <li>□ Climate change adaptation</li> <li>□ Contamination</li> <li>□ Energy efficiency</li> </ul>
☐ Climate change adaptation ☐ Contamination ☐ Energy efficiency ☐ Energy supply
□ Climate change adaptation □ Contamination □ Energy efficiency □ Energy supply □ Flooding
□ Climate change adaptation □ Contamination □ Energy efficiency □ Energy supply □ Flooding □ GHG emissions
□ Climate change adaptation □ Contamination □ Energy efficiency □ Energy supply □ Flooding □ GHG emissions □ Indoor environmental quality
□ Climate change adaptation □ Contamination □ Energy efficiency □ Energy supply □ Flooding □ GHG emissions □ Indoor environmental quality □ Natural hazards
□ Climate change adaptation □ Contamination □ Energy efficiency □ Energy supply □ Flooding □ GHG emissions □ Indoor environmental quality □ Natural hazards □ Resilience
<ul> <li>□ Climate change adaptation</li> <li>□ Contamination</li> <li>□ Energy efficiency</li> <li>□ Energy supply</li> <li>□ Flooding</li> <li>□ GHG emissions</li> <li>□ Indoor environmental quality</li> <li>□ Natural hazards</li> <li>□ Resilience</li> <li>□ Transportation</li> </ul>
□ Climate change adaptation   □ Contamination   □ Energy efficiency   □ Energy supply   □ Flooding   □ GHG emissions   □ Indoor environmental quality   □ Natural hazards   □ Resilience   □ Transportation   □ Water efficiency
□ Climate change adaptation   □ Contamination   □ Energy efficiency   □ Energy supply   □ Flooding   □ GHG emissions   □ Indoor environmental quality   □ Natural hazards   □ Resilience   □ Transportation   □ Water efficiency   ☑ Waste management
□ Climate change adaptation   □ Contamination   □ Energy efficiency   □ Energy supply   □ Flooding   □ GHG emissions   □ Indoor environmental quality   □ Natural hazards   □ Resilience   □ Transportation   □ Water efficiency   ☑ Waste management   □ Water supply
□ Climate change adaptation   □ Contamination   □ Energy efficiency   □ Energy supply   □ Flooding   □ GHG emissions   □ Indoor environmental quality   □ Natural hazards   □ Resilience   □ Transportation   □ Water efficiency   ☑ Waste management   □ Water supply   □ Other
□ Climate change adaptation   □ Contamination   □ Energy efficiency   □ Energy supply   □ Flooding   □ GHG emissions   □ Indoor environmental quality   □ Natural hazards   □ Resilience   □ Transportation   □ Water efficiency   ☑ Waste management   □ Water supply   □ Other



	List up to three typical examples per E, S and G issue
☐ Building	safety and materials
☐ Health, s	safety and wellbeing
	conomic
☐ Accessib	pility
☐ Affordab	le Housing
☐ Occupie	r Satisfaction
☐ Other	
☐ Other	
☐ Other	
	Description [OPTIONAL]
Town plannin	g and urban renewal ambitions
	List up to three typical examples per E, S and G issue
☐ Building	safety and materials
☐ Health, S	Safety and wellbeing
☐ Socio-ed	conomic
	pility
☐ Affordab	le Housing
☐ Occupie	r Satisfaction
☐ Other	
☐ Other	
☐ Other	
	Description [OPTIONAL]
Compliance v	vith the Disability Discrimination Act and Building Code of Australia relating to universal access
	List up to three typical examples per E, S and G issue
☐ Building	safety and materials
☑ Health, S	Safety and wellbeing
☐ Socio-ed	conomic
☐ Accessib	pility
☐ Affordab	le Housing
☐ Occupie	r Satisfaction
☐ Other	
☐ Other	
□ Other	



Description [OPTIONAL]

Occupational health and safety, and wellbeing of building staff and tenants/customers

	List up to three typical examples per E, S and G issue				
☐ Anti-brib	ery & corruption				
☐ Board st	ructure				
☐ Conflicts	of interest				
☐ Governa	nce structure				
☐ Regulato	□ Regulatory				
☐ Shareho	lder structure & rights				
☑ Supply c	hain governance				
☐ Other					
☐ Other					
☐ Other					
	Description [OPTIONAL]				
Existing contra	acts and service agreements, compliance with authorisations and licenses, and legal disputes				
J	3				
Ů	List up to three typical examples per E, S and G issue				
	List up to three typical examples per E, S and G issue				
□ Anti-brib	List up to three typical examples per E, S and G issue ery & corruption ructure				
☐ Anti-brib	List up to three typical examples per E, S and G issue ery & corruption ructure				
☐ Anti-brib	List up to three typical examples per E, S and G issue ery & corruption ructure of interest nce structure				
☐ Anti-brib ☐ Board st ☐ Conflicts ☐ Governa ☐ Regulato	List up to three typical examples per E, S and G issue ery & corruption ructure of interest nce structure				
☐ Anti-bribe ☐ Board sti ☐ Conflicts ☐ Governa ☐ Regulate ☐ Shareho	List up to three typical examples per E, S and G issue ery & corruption ructure of interest nce structure ory				
☐ Anti-bribe ☐ Board sti ☐ Conflicts ☐ Governa ☐ Regulate ☐ Shareho	List up to three typical examples per E, S and G issue ery & corruption ructure of interest nce structure ory Ider structure & rights				
☐ Anti-bribe ☐ Board str ☐ Conflicts ☐ Governa ☐ Regulate ☐ Shareho ☐ Supply c	List up to three typical examples per E, S and G issue ery & corruption ructure of interest nce structure ory Ider structure & rights				
☐ Anti-brib ☐ Board sti ☐ Conflicts ☐ Governa ☐ Regulato ☐ Shareho ☐ Supply c ☑ Other	List up to three typical examples per E, S and G issue ery & corruption ructure of interest nce structure ory Ider structure & rights				
☐ Anti-bribe ☐ Board sti ☐ Conflicts ☐ Governa ☐ Regulate ☐ Shareho ☐ Supply co ☑ Other ☐ Other	List up to three typical examples per E, S and G issue ery & corruption ructure of interest nce structure ory Ider structure & rights				

Tenancy lease agreements, tenant solvency, rent arrangements, rental arrears, etc.



	List up to three typical examples per E, S and G issue					
☐ Anti-brib	☐ Anti-bribery & corruption					
☐ Board st	☐ Board structure					
☐ Conflicts	☐ Conflicts of interest					
☐ Governa	ance structure					
☐ Regulate	ory					
☐ Shareho	older structure & rights					
☐ Supply of	chain governance					
□ Other						
☑ Other						
□ Other						
	Description [OPTIONAL]					

Existing and required Insurance coverage and risk assessment

PR 07.4 Additional information. [Optional]

Dexus implements a robust property risk management program to appropriately manage hazards and risks relating to personal health and safety, building safety, environmental, security and insurance risk. Dexus maintains a comprehensive audit program across its properties to assess building risks, and compliance with standards, regulations and certifications. The process involves the following as required: physical site inspections, risk assessment workshops, research and use of external benchmarking data, discussions with tenants/suppliers/contractors/regulators, collection and analysis of operational data.

The Dexus Risk and Compliance team manages the property risk audit program. Facility Managers are responsible for implementing the audit checklist at their property, including engaging external consultants and risk assessment professionals to undertake specific studies/investigations/reviews of specified processes/systems, areas or equipment.

Dexus tracks its audit program using Periskope, an online property risk management and auditing tool developed by Dexus to enable systematic and rigorous property risk profiling. It is a single point of access for tools and data assisting in property risk management.

The outcomes of sustainability risk assessments are documented in Property Risk registers and are actioned to reduce environmental and social risks to ensure occupant safety and comfort, maintain compliance with standards, regulations and certifications. Property risk registers are regularly reviewed and risk assessment outcomes are also used as input to Dexus's insurance program. Results from risk assessments and property risks are also reviewed within the context of developing or enhancing corporate policies or management systems. Recently this has led to the development of new forms/checklists and audit criteria.

PR 09 Mandatory Public Core Assessed PRI 1

New selection options have been added to this indicator. Please review your prefilled responses carefully.



PR 09.1

Indicate if ESG issues impacted your property investment selection process during the reporting year.

☑ ESG issues helped identify risks and/or opportunities for value creation
 ☑ ESG issues led to the abandonment of potential investments
 ☑ ESG issues impacted the investment in terms of price offered and/or paid
 ☑ ESG issues impacted the terms in the shareholder/purchase agreements and/or lending covenants
 ☑ ESG issues were considered but did not have an impact on the investment selection process
 ☐ Other, specify
 ☐ Not applicable, our organisation did not select any investments in the reporting year
 ☐ We do not track this potential impact

PR 09.2

Indicate how ESG issues impacted your property investment deal structuring processes during the reporting year.

- ☑ ESG issues impacted the investment in terms of price offered and/or paid
- ☑ ESG issues impacted the terms in the shareholder/purchase agreements and/or lending covenants
- ☑ ESG issues were considered but did not have an impact on the deal structuring process
- ☐ Other, specify
- ☐ Not applicable, our organisation did not select any investments in the reporting year
- ☐ We do not track this potential impact

PR 09.3

Additional information.

Evaluation and decision making/recommendations regarding ESG issues are conducted via a screening process and are the responsibility of the Investment Committee. This committee utilises the due diligence process to identify ESG issues within commentary during the selection process as:

- Material issues that will lead to the abandonment of the potential investment
- Less significant issues, risks and opportunities that impact the decision and/or the investment price, or the terms of sale
- Insignificant issues that will not impact Dexus

The Investment Committee analyses the information presented and adopts a combined Negative/exclusionary vs. Positive/best-practice screening process to reach one of the following conclusions:

- The potential investment is unaffected by ESG issues and can be evaluated against remaining criteria
- A material ESG issue has emerged and the potential investment must be abandoned
- Mitigation and/or management of identified ESG issues/opportunities is factored into the deal and/or postinvestment management plan and the deal can be evaluated against remaining criteria
- Further investigation is required to fully understand a potential ESG risk or opportunity and as such a decision is withheld

Experience has shown that ESG issues will impact nearly all investment decisions however the types of impacts and their significance vary case by case.

During FY16 the Investment Committee evaluated a number of potential investments, some of which included ESG issues that influenced the decision to proceed or affected the purchase price and/or the purchase agreement. Examples include:

The Mill, Alexandria in South Sydney - Dexus acquired the property which consists of boutique office
accommodation containing various buildings, new and repurposed heritage buildings following a review of
impacts from active infrastructure and urban renewal in surrounding precincts



- Industrial land, western Sydney Dexus focused at land parcels with potential for rezoning for industrial
  applications and decided to focus on parcels that are remediated by the vendor to provide serviced and
  benched land ready for development. During due diligence Dexus engaged with the vendor to ensure that
  they conducted necessary remediation activity so that all flora and fauna issues and environmental issues are
  remediated to the relevant authorities signoff requirements
- Office buildings in order to expand its current exposure to office stock, many current opportunities involve
  refurbishment of older office buildings which involve confirming the extent of and providing adequate costing
  and process to remediate exiting environmental issues in the building fabric (façade, cladding, etc.) and
  building services (lifts, HVAC, etc.
- Medical centre in Elizabeth, SA a recent acquisition of a medical centre in Elizabeth with a long-term lease to
  a South Australian government operator. An important aspect when assessing this transaction is to ensure its
  long term viability in locations benefitting the local community in relation to its current and future health care
  needs

# Selection, appointment and monitoring third-party property managers

PR 10 Mandatory Public Core Assessed PRI 4

New selection options have been added to this indicator. Please review your prefilled responses carefully.

PR 10.1

Indicate if your organisation includes ESG issues in your selection, appointment and/or monitoring of third-party property managers.

Yes

PR 10.2

Indicate how your organisation includes ESG issues in your selection, appointment and/or monitoring of third party property managers.

☑ Selection process of property managers incorporated ESG issues

## Types of actions

- ☑ Request explanation of how ESG is effectively integrated, including inquiries about governance and processes
- $\ensuremath{\square}$  Request track records and examples of how the manager implements ESG in their asset and property management
- ☑ Discuss property level out-performance opportunities through greater integration of ESG criteria
- ☑ Request explanation of engaging stakeholders on ESG issues
- ☐ Other, explain



● 75-100%	
○ 50-75%	
○ 25 – 50%	
○ 0 – 25%	
$\ensuremath{ert}$ Contractual requirements when appointing property managers includes ESG issues	
Types of actions	
☑ Include clear and detailed expectations for incorporating ESG	
☐ Require dedicated ESG procedures in all relevant asset and property management phases	
☑ Clear ESG reporting requirements	
☑ Clear ESG performance targets	
☐ Other, explain	
Coverage	
<b>o</b> 75-100%	
○ 50-75%	
○ 25 – 50%	
○ 0 – 25%	
☑ Monitoring of property managers covers ESG responsibilities and implementation	
Types of actions	
☑ Performance against quantitative and material environmental / resource targets over specified timeframe.	
$ec \!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!$	
Performance against quantitative and qualitative targets to address social impacts of the portfolio/investment,	
☐ Other, explain	
Coverage	
• 75-100%	
○ 50-75%	
○ 25 – 50%	
○ 0 – 25%	

Coverage



 $\bigcirc$  No

PR 10.3

Provide a brief description of your organisations selection, appointment and monitoring of third party property managers and how they contribute to the management of ESG issues for your property investments.

Dexus directly manages over 90% of properties that are owned directly or where Dexus acts as an investment manager on behalf of third party investors. In these cases, Dexus acts as the Investment and Property Manager, with Facility Management conducted internally or via a third party Facility Manager engaged by Dexus. The remainder of sites consist of co-owned properties where one of two situations occur:

- 7. the co-owner and Dexus have agreed that the co-owner is best placed to manage the property
- 8. Dexus acquires a part-interest in a property with an existing property manager that is retained. In these cases Dexus reviews the Property Management Agreement to ensure it aligns with Dexus policies and procedures including its Environment Policy.

## Selection and contracting third party property managers

Dexus does not actively tender for third party property managers as this is a core function within Dexus.

Should this be required in the future, Dexus would apply its Tendering Policy and structured procurement procedures, which includes the consideration of ESG issues across the qualification, tendering, evaluation and contracting phases.

Through this process bidders' submissions are evaluated in regards to:

- Capacity to deliver services
- Technical ability
- Conformity with contractual terms
- Cost
- Performance risk
- Corporate responsibility and sustainability, including their commitments to addressing environmental and social issues such as labour standards, anti-bribery and corruption, respect for human rights and care for the environment

Tenderers are provided with the Dexus Sustainable Procurement Policy and Supplier Code of Conduct.

Dexus works with the successful bidder to finalise terms and conditions and execute the Property Management Agreement. This includes agreement on performance monitoring mechanisms and key performance indicators.

Property Management Agreements may include contract clauses, agreed service levels and performance KPIs that focus on addressing compliance issues and maximising performance with regard to ESG issues. Examples may include:

- Adhering to Dexus policies and procedures including its Sustainable Procurement Policy, Work Health and Safety Policy, and Environment Statement
- Cooperating with Dexus to meet its ESG related legal compliance obligations including data provision for regulatory reporting, conducting environmental and risk management audits, maintaining a safe working environment, monitoring equipment (e.g. cooling towers) for compliance where required
- Agreed performance KPIs linked to performance payments including maintaining building efficiency in line with Dexus target expectations, or rewarding sustainability innovation

## Monitoring third party property managers

Dexus monitors the performance of third party property managers by collecting and analysing building performance data including historical energy/water/waste data, NABERS ratings, Strategic Improvement Plans and Asset Plans specific to each property.

Investment Managers also maintain an active dialogue with third party property managers.

Post-investment (monitoring and active ownership)



## **Overview**

PR 11 Public Gateway PRI 2

New selection options have been added to this indicator. Please review your prefilled responses carefully.

PR 11.1

Indicate if your organisation, and/or property managers, considers ESG issues in post-investment activities relating to your property assets.

Yes

PR 11.2

Indicate whether your organisation, and/or property managers, considers ESG issues in the following post-investment activities relating to your property assets.

- ☑ We consider ESG issues in property monitoring and management
- ☑ We consider ESG issues in property developments and major renovations.
- ☑ We consider ESG issues in property occupier engagements
- ☑ We consider ESG issues in community engagements related to our properties
- ☐ We consider ESG issues in other post-investment activities, specify

PR 11.3

Describe how your organisation, and/or property managers, considers ESG issues in post-investment activities related to your property assets.

## **Property monitoring and management**

## Monitoring

Dexus has an extensive data collection, monitoring and reporting system that provides visibility on performance trends from corporate level down to individual buildings, meters and sub-meters. Dexus has a group-wide overview of the performance of each property through a resource consumption database monitoring and reporting, and real-time metering systems. Dexus engages an independent outsourced bill validation specialist to collect and validate utility invoices and populate data into the resource consumption database.

Building managers can access monthly trend reports, and interval and sub-meter systems for detailed consumption data.

NABERS energy and water ratings are tracked and a rolling average portfolio rating is maintained for comparison against Dexus's 5-star NABERS Energy and 4-star NABERS Water targets.

Dexus also conducts Green Star Performance ratings for eligible buildings to benchmark performance.

## Reporting

Dexus reports internally on portfolio performance in terms of energy, water, waste, and greenhouse gas emissions. Dexus also reports on its average portfolio NABERS ratings for evaluation against its NABERS Energy and Water portfolio targets.

Reports are prepared and presented to senior management and the Board Risk Committee. A comprehensive reporting 'Performance Pack' is prepared each year as part of Dexus's annual reporting suite. This contains a detailed analysis of the Group's managed portfolio across a range of metrics and corresponding with FY16 commitments. The FY16 Performance Pack is located at: http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance

Dexus communicates ESG targets and performance to tenants, via building specific sustainability presentations, communications through a tenant portal, building waste and recycling road shows, annual Earth Hour campaign, Green Building Committees and tenant events.

## Management and feedback

Dexus's Sustainability team works directly with third party property managers to continually monitor and review building performance. Fortnightly meetings cover a comprehensive agenda focused on all operational



aspects relating to ESG. Performance trends are reviewed, anomalies identified, and Dexus requirements are communicated to the third party manager for dissemination to building managers to act upon.

## Projects and initiatives

Dexus conducts periodic engineering assessments of its properties, and develops and maintains a Strategic Improvement Plan (SIP) for each property. The Dexus sustainability team works directly with third party property managers to implement projects and measure improvements in performance.

Dexus seeks project implementation funding where available. Dexus also participates in the NSW Energy Savings Scheme, and generates Energy Savings Certificates (ESCs) based on demonstration of electricity reductions due to energy efficiency projects. These certificates are traded to realise extra funds for repaying projection implementation capital costs and for use in further building works.

## Innovation and technology

Dexus is constantly reviewing and evaluating new technologies, equipment vendors, and ideas to improve operations to identify practical and cost effective ways to maintain continuous improvement. Innovative approaches can be an effective market differentiator, and Dexus enthusiastically embraces viable and cost effective technologies. In FY16 Dexus commenced a rollout of analytics software across building control systems to identify maintenance and energy cost savings.

## **Developments and refurbishments**

Dexus is committed to developments that drive emission reduction e.g. designing and building market leading Green Star properties both in the office and industrial sectors. Dexus's developments completed in FY16 at Kings Square, Perth, 480 Queen Street, Brisbane and 5 Martin Place, Sydney have achieved a minimum 5 star Green Star Design rating. In industrial, Dexus continues to ensure all new developments and refurbishments incorporate ESD initiatives such as:

- minimising water use via native landscaping
- Onsite rainwater harvesting for landscape irrigation and for plumbing purposes
- Investigating warehouse roof spaces for solar power generation
- Installing best-practice lighting systems in vacant tenancies
- Taking a long term approach to core properties including implementing major HVAC upgrade projects with long paybacks at core properties

Dexus presents Green Star opportunities to all tenants it engages with on industrial new builds. Refurbishments, energy retrofits and tenant make goods consider energy efficiency and environmental impacts from products and services.

## Property occupier engagements

Dexus's approach to tenant engagement is reflected within its ESG strategy and Sustainability Approach. Dexus interacts with its tenants in a number of ways in its office, industrial and retail sectors, including:

- Tenant surveys
- Tenant and centre newsletters
- Regular tenant meetings
- Social events
- Waste education programs
- Tenant Service Request (TSR) system for office and industrial properties

Tenants are surveyed each year on a range of issues to help Dexus engage and gather feedback to better understand tenant priorities and key issues.

Tenants can provide direct feedback on issues relating to comfort via the Dexus Response Centre (DRC).

Dexus works closely with tenants and other stakeholders to improve the tenant's sustainability performance and awareness.

## **Green leasing**

Through 'green leasing', Dexus seeks joint commitment from its tenants to participate in building efficiency initiatives and collaborate where necessary to strive to achieve building performance targets.

Dexus, one of the Better Building Partnership's founding members, launched its Simple and Easy Lease in 2016, which incorporates green lease provisions as specified in the BBP's commercial green leasing standard.



The green leasing standard is a world-first, aimed at helping property owners and tenants benchmark their agreements against others and save on power and water bills. Dexus's new lease has achieved a GOLD rating under the BBP leasing standard, which is the highest level available. This enables an active partnership been Dexus and tenants and seeks to deliver better environmental outcomes and reduce outgoings.

## Community engagements

Dexus monitors and publicly reports on community engagement and volunteering hours as well as in-kind donations from its retail and office platforms.

During FY16 Dexus staff devoted over 1,000 hours to volunteering. Volunteering activities are aligned with Dexus's strategic objectives to support organisations providing accommodation and improved living conditions to the homeless and those less fortunate.

Dexus also donated more than \$800,000 in financial and in-kind support to community groups and charities. Dexus's support for the community extends to charitable organisations that provide accommodation solutions to a wide range of individuals who may be less fortunate. As a property company, Dexus believes the provision of suitable accommodation is a critical element in the sustainable development and social fabric of the community.

O No

# Property monitoring and management

PR 12 Mandatory Public Core Assessed PRI 2,3

New selection options have been added to this indicator. Please review your prefilled responses carefully.

PR 12.1

Indicate the proportion of property assets for which your organisation, and/or property managers, set and monitored ESG targets (KPIs or similar) during the reporting year.

- >90% of property assets
- 51-90% of property assets
- 10-50% of property assets
- <10% of property assets

(in terms of number of property assets)

PR 12.2

Indicate which ESG targets your organisation and/or property managers typically set and monitor

☑ Environmental



Target/KPI	Progress Achieved	
Deliver 1,000,000sqm of office space rated at least 5-star NABERS Energy rating and 1,000,000sqm rated at least 4-star NABERS Water rating by 2020	Delivered 667,000sqm of office space with a 5-star NABERS Energy rating and 627,000sqm of office space with a 4-star NABERS Water rating.	
Reduce energy consumption and emissions across the Group by a further 10% by 2020 using the FY15 baseline including exploring opportunities for renewables	In FY16 Dexus achieved a 3.3% reduction in energy consumption and a 5.6% reduction in Scope 1 * 2 greenhouse gas emissions.	
Continue to expand waste reporting across the office and retail portfolios and target 65% diversion from landfill for the Group's office portfolio by FY16	For FY16 Dexus achieved a diversion rate of 61% across the Group's like-for-like office portfolio	

Target/KPI	Progress Achieved
Expand Dexus's online tenant portal to all of the Group's office properties, creating a virtual ecosystem for networking and commerce	Expanded Dexus's online tenant portal to 15 Dexus managed office properties, creating a virtual ecosystem for networking and commerce
Continue to target 33% female participation in Dexus Board and senior management by 2017  Target a tenant satisfaction score of 8 out of 10 in office tenant surveys	For FY16 Dexus increased female representation within leadership roles, achieving 50% women on the Board and 29% women in Senior Management  In FY16 Dexus maintained a satisfaction with service score of 8.1 out of 10 in its tenant survey across the Group's office portfolio.

☑ Governance

Target/KPI	Progress Achieved	
Maintain compliance with the CBD Act which requires energy efficiency disclosure when commercial office space of 2000sqm or more is offered for sale or lease.	In FY16 Dexus recorded no incidents of non- compliance with Commercial Building Disclosure Act or regulations concerning energy efficiency	
Deliver FFO and distribution per security growth of 5.5–6.0%	disclosure during property sale or leasing Delivered 6% FFO and distribution growth per	
Redesign is standard lease to simplify tenant/owner relationship focusing on maintaining customer relationships to create a better customer leasing experience while standardising green lease commitments	security for FY16  Dexus launched a new modified lease making leasing negotiations simpler and easier for its customers, while embedding consistent green lease commitments.	

 $\hfill\square$  We do not set and/or monitor against targets

PR 12.3 Additional information. [Optional

Each year Dexus sets, reviews and updates corporate objectives within its responsible investment framework following input from key Dexus stakeholders. FY16 commitments were defined with respect to each key objective of our Sustainability Approach (i.e. Sustained Value, Thriving People, Strong Communities, Future Enabled Customers, Leading Cities and Enriched Environment) and may relate to:

- Setting and achieving operational performance targets such as financial targets or building efficiency benchmarks
- Initiatives to improve collaboration or joint commitment with stakeholders such as suppliers, customers, and industry peers



- Enhancements to processes, governance mechanisms or internal efficiency
- Implementing ESG projects at specific properties within the portfolio
- Broader ambitions to make a material impact on staff, the community and/or the environment

Further information regarding Dexus's FY16 commitments and progress can be found within the Dexus 2016 Annual Reporting Suite available at: http://dexus2016.reportonline.com.au/2016-annual-report/year-review/delivering-fy16-commitments

Dexus reports on key environmental commitments every six months, and reports comprehensively on all commitments within its Annual Review, in line with requirements to transparently monitor and report performance outlined within Dexus's Environmental Statement.

Dexus maintains an internal monitoring and reporting program to continually review progress against its ESG commitments. Environmental performance is under ongoing review through the following forums:

- Daily monitoring of building consumption trends by Building Managers
- Weekly sustainability team meetings involving stakeholders from Dexus and its managing agent
- Monthly reporting of NABERS ratings activity and tracking of rolling portfolio targets
- . Monthly review of energy and water billing data and investigation into adverse consumption trends
- Formal updates to the Dexus Board (via Committees) every quarter.

Dexus measures its success in the following ways:

- Completion of commitment milestones
- Achievement of targets
- Feedback from tenants and customers
- Awards and external recognition
- · Inclusion to and rankings within sustainability and leadership indices

# Property developments and major renovations

PR 14 Mandatory Public Core Assessed PRI 2

New selection options have been added to this indicator. Please review your prefilled responses carefully.

PR 14.1

Indicate the proportion of active property developments and major renovations where ESG issues have been considered.

- >90% of active developments and major renovations
- 51-90% of active developments and major renovations
- 10-50% of active developments and major renovations
- <10% of active developments and major renovations
- O N/A, no developments and major renovations of property assets are active

(by number of active property developments and refurbishments)



PR 14.2

Indicate if the following ESG considerations are typically implemented and monitored in your property developments and major renovations.

☑ Environmental site selection requirements
☑ Environmental site development requirements
☑ Energy efficiency requirements
☐ Energy generation from on-site renewable sources
☑ Waste management plans at sites
☑ Construction contractors comply with sustainability guidelines
☐ Resilient building design and orientation
☐ Other, specify

PR 14.3 Additional information. [Optional]

Dexus is committed to developing properties that drive emission reduction with a longstanding record in designing and building market leading Green Star properties both in the office and industrial sectors.

Dexus's recently completed developments have achieved a minimum 5-star Green Star Design rating These include:

- Office: Kings Square, Perth, 480 Queen Street, Brisbane and 5 Martin Place, Sydney
- Industrial: Toshiba at Quarry, Greystanes and Kathmandu at Laverton

Dexus seeks to use recycled, reused, low carbon and ethically sourced materials.

Dexus has a strong track record in regards to conducting retrofits to buildings to make them more energy efficient and sustainable. Through capital upgrades and operational efficiencies, in FY16 Dexus has achieved the following reductions in energy, water and greenhouse gas emissions intensity against its FY08 baseline:

- 40.6% reduction in energy use intensity
- 24.6% reduction in water consumption intensity
- 42.5% reduction in greenhouse gas emissions intensity

## New Development Design Briefs and Refurbishment Scopes of works "Design Briefs"

A design brief is prepared for all new developments and refurbishments in conjunction with a tenant where applicable.

Design briefs describe the scope and nature of the development works, and incorporate a range of requirements and minimum standards relating to ESG issues and performance. Each design brief is unique to the development or retrofit however an overarching document is created for each works project for the purposes of tendering and holding contractors to account against a fully documented list of requirements.

Buy-in is sought from prospective tenants and the final brief is agreed before proceeding with construction. Dexus incorporates ESG initiatives into all aspects of the design through the inclusion of sustainable building features (e.g. such as passive cooling, rainwater harvesting) as well as applying minimum standards to equipment and materials (e.g. insulation R-values, WELS ratings for water fixtures).

## **Underlying Drivers**

A range of internal and external drivers exist that drive ongoing investment in building efficiency and managing ESG issues. These include:

• Improving rental returns - the desire to reduce operating costs and reduce risk associated with utility prices. Reduced outgoings mean that Dexus is able to increase profit margins. Evidence has shown that tenants are willing to pay premium rents to occupy the most efficient and sustainable buildings.



- It makes financial sense numerous studies have shown that investments in energy efficient technology are one of the lowest cost ways to reduce greenhouse gas emissions and project investments are paid back through reduced utility and maintenance costs in a reasonable timeframe. This is particularly evident for new designs, in which ESG opportunities can be incorporated at reduced marginal cost.
- Consumer demand and sentiment the leasing market is a competitive one in which tenants often have a
  choice of buildings to occupy. Increasingly tenants expect that their building perform efficiently to meet their
  ESG needs and minimise outgoings. For example government agencies set minimum standards for base
  building NABERS ratings as a minimum requirement when selecting potential space.
- **Industry leadership** -Taking a leadership position on issues such as responsible investment and applying suitable focus on ensuring that its properties are leaders in their respective markets.
- Benchmarking and peering Green Star and NABERS quickly enables tenants, investors, and the wider community to assess the relative ESG performance of Dexus properties against industry benchmarks.
- Future proofing As part of its long term risk management strategy, Dexus tackles ESG issues and
  maximises building performance so that its property portfolio is best placed to deal with potential future
  issues including introduction of environmental minimum standards, taxes or financial penalties associated
  with resource use and greenhouse gas emissions, new legislation, etc.
- Attracting and retaining investors ESG performance is one of several criteria in which investors
  allocate funds. Investors that are keen to invest in sustainable companies will refer to stock exchange
  sustainability indices including DJSI and FTSE4Good to assist them.

## **ESG** standards for contractors

Dexus engages with like-minded suppliers concerning sustainability issues and practices. Dexus communicates its expectations and general ESG requirements to all suppliers and requires each one to operate in line with a Supplier Code of Conduct as well as understand Dexus's procurement requirements and commitments outlined in its Sustainable Procurement Policy.

With each supplier engagement Dexus seeks to ensure that investment considerations:

- Address impact on supply chains and adhere to Dexus's Supplier Code of Conduct including materials, contractors, consultants and other professional services.
- Are in line with recognised and accepted labour and employment practices where that investment results in employment or engagement of suppliers, contractors and professional service providers

Specific standards regarding ESG are agreed with contractors based on the prepared design brief. All work carried out must comply with the brief.

# Occupier engagement

PR 15 Mandatory Public Core Assessed PRI 2

New selection options have been added to this indicator. Please review your prefilled responses carefully.

PR 15.1

Indicate the proportion of property occupiers your organisation, and/or your property managers, engaged with on ESG issues during the reporting year.

- >90% of occupiers
- 51-90% of occupiers
- 10-50% of occupiers
- O <10% of occupiers



(in terms of number of occupiers)

PR 15.2 Indicate if the following practises and areas are typically part of your, and/or your property managers', occupier engagements.

☑ Distribute a sustainability guide to occupiers
☑ Organise occupier events focused on increasing sustainability awareness
☐ Deliver training on energy and water efficiency
☑ Deliver training on waste minimisation
☑ Provide feedback on energy and water consumption and/or waste generation
☑ Provide feedback on waste generation
☑ Carry out occupier satisfaction surveys
☑ Offer green leases
☐ Other, specify

PR 15.3

Additional information. [Optional]

# **Sustainability Guide - Tenant Welcome Pack**

Dexus presents new tenants with a 'Tenant Welcome Pack' which introduces them to the features and services of the property in which they have taken up space. This pack contains information about the sustainability features (e.g. water recycling, solar blinds, etc.) and amenities of the building (such as bike racks, change rooms, etc.) that are available. The guide also outlines Dexus's approach to waste management as this is a key area where tenant behaviour directly influences the amount of waste that can be diverted from landfill.

## **Sustainability Awareness**

Dexus has had tenant engagement programs in place since inception, and considers the impact its sustainability performance has on tenants and their ESG strategies and aims to deliver financial savings as well as real sustainability savings.

During major building upgrades Dexus actively engages with property management, building operations managers and tenants to present plans, discuss construction activities and seek feedback.

Dexus actively promotes tenant energy efficiency programs such as City Switch to tenants, and continues to promote green building committees and programs to engage with tenants. This includes waste and recycling road shows, communications around the Earth Hour campaign and promoting each building's NABERS ratings and building sustainability performance.

Tenancy agreements now include a Green Lease clause as standard. These were included in Dexus new leases and lease renewals. Take up of the green lease clauses was 88% in FY16.

## Occupier Events - Earth Hour

Dexus engages with all tenants to encourage them to participate in this annual event. Dexus actively uses this opportunity within its campaign and marketing material to also promote energy efficiency and energy efficiency programs such as City Switch.

# Training on waste minimisation

Dexus has partnered with B.I.C. Services, a pro-active cleaning and waste management supplier who is focused on delivering a best-practice outcome across the Dexus managed portfolio. B.I.C. conducts extensive direct engagement with tenants to promote recycling, encourage sustainability awareness, and educate tenants on waste management practices in order to reduce waste to landfill.

## 'Bin Trim' operational waste assessments

Throughout 2016 Dexus has encouraged tenants to participate in the 'Bin Trim' program, an initiative from the NSW Environment Protection Authority to help small and medium sized businesses quickly identify simple actions they can take to start cutting waste and boost profits.

Dexus facilitated free assessments for tenants to measure their business waste and provide tailored a report on current diversion practices and opportunities to reduce, reuse and recycle materials.

## Feedback on energy/water/waste consumption



Dexus informs tenants of the current NABERS ratings for their building via foyer displays and electronic screens in common areas and lifts. At premium grade buildings, Dexus provides tenants with energy/water consumption data and charts to demonstrate performance trends.

At 1 Bligh St and 123 Albert St, tenant sustainability committees are formed to discuss current performance trends, and identify and resolve issues that are leading to adverse trends. For these properties, waste is captured floor by floor and reported to tenants.

## Occupier satisfaction surveys - Tenant Surveys

Tenants are surveyed each year on a range of issues to help Dexus understand how it is performing across a range of metrics. This is a valuable engagement and feedback mechanism to better understand tenant priorities and key issues. The results of tenant surveys are closely monitored to ensure a high level of facility management performance and tenant satisfaction.

## Better Building Partnerships, City of Sydney

Dexus is a founding member of the Sydney-based Better Building Partnerships (BBP). The Partnership aims to develop collaborative solutions and initiatives to overcome sustainability related barriers and achieve substantial improvements in the environmental performance of their buildings.

Paul Wall, Head of Sustainability and Energy is Chair of the BBP leadership group, and Dexus is represented in the four BBP technical working groups, each of which focuses on a specific challenge facing the commercial and public sector property industry: environment, waste, tenant engagement and benchmarking.

The tenant engagement working group focuses on collaboration between owners and tenant groups to develop ideas and opportunities relating to tenant-owner relationships and improve sustainability outcomes for office fitouts and daily operations.

Communication							
PR 20	PR 20 Mandatory			Public	Core Assessed	PRI 6	
	PR 20.1 Indicate if your organisation proact			vely discloses ESG	i information on your property inv	estments.	
	Disclose publicly						
	provide URL						
	http://de	exus201	6.reportonline.com.au/				
			provide URL				
	http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance					ance	
	PR 2	20.2	Indicate if your organisation us related to your property investr		c reporting standards to disclose inance.	information	
	☑ Global Reporting Initiative (GRI) Construction & Real Estate Sector Supplement (CRESS)						
	☑ Other property reporting standards, specify						
	Carbon Disclosure Project						



☐ No property specific reporting standards are used

PR 20.3

Indicate if the level of ESG information you provide to the public is the same as the level you provide to your clients/beneficiaries.

Yes

PR 20.4

Indicate the type of ESG information that your organisation proactively discloses to the public and/or your clients/beneficiaries.

- ☑ ESG information on how you select property investments
- ☑ ESG information on how you monitor and manage property investments
- ☑ Information on your property investments' ESG performance
- ☐ Other, specify

PR 20.5

Indicate your organisation's typical frequency of disclosing ESG information to the public and/or your clients/beneficiaries.

- O Quarterly or more frequently
- O Biannually
- Annually
- O Less frequently than annually
- O Ad-hoc/when requested, specify

PR 20.6

Describe the ESG information and how your organisation proactively discloses it to the public and/or clients/beneficiaries. [Optional]

# Disclosing ESG-related information about pre-investment activities (screening, due diligence and investment decision)

As part of its 2016 submission to the United Nations on its Principles of Responsible Investment (UNPRI) Dexus disclosed the due diligence process undertaken when acquiring new properties. Dexus addresses climate change and sustainability risks of a potential acquisition before purchase through a rigorous due diligence process. This process requires details on the potential acquisition's environmental performance including NABERS Ratings, Green Star ratings, energy and water consumption any climate change impact research or assessments that have been conducted, building upgrade and improvement plans, past energy and water audits undertaken as well as costing required upgrades to the property in line with proposed site performance targets. The building performance will affect Dexus's procurement decision and investment strategy, both in the short and long term.

# Disclosing ESG-related information about how existing property investments are managed (investment monitoring, active ownership and exits)

As part of its 2016 submission to the United Nations on its Principles of Responsible Investment (UNPRI) Dexus disclosed the process of the management of existing property investments by Dexus. Dexus's Board Risk Committee receives quarterly reports on the results of companywide and property specific assessments and monitors progress in line with action plans developed by line management.

Please refer to Dexus's 2016 UNPRI Transparency Report for further details: http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/reports

## Disclosing ESG-related information about ESG performance

Dexus discloses its ESG related information primarily via the sustainability section of its corporate website (http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability). Each year including FY16 Dexus prepares an Annual Report and Performance data pack, in which Dexus discloses Environmental, Social and Governance performance as well as key performance indicators under the Global Reporting Initiative (GRI) standard. Within the Performance data pack, Dexus discloses environmental performance at an organisation level, across key stakeholder groups. Additional data for key environmental metrics such as greenhouse gas emissions, energy and water use, is provided by fund and property type, as well as the current NABERS ratings for each rated property.

Please refer to both documents for further information (links provided below).

# Frequency

56



Most ESG-related performance indicators are reported on an annual basis however environmental performance is reported on a quarterly basis within the quarterly investor updates for third party funds that are managed by Dexus.

## Non-disclosure

Dexus does not hold any mandates that preclude the public reporting of ESG information as part of corporate summaries.

○ No

- O Disclose to clients/beneficiaries only
- O No proactive disclosure to the public or to clients/beneficiaries

PR 20.9

Additional information, [Optional

For further information, please refer to Dexus's 2016 Annual Report and Performance Pack:

The 2016 Performance Pack is available at: http://www.dexus.com/who-we-are/corporate-responsibility-and-sustainability/sustainability-performance

The 2016 Annual Report is available at: http://dexus2016.reportonline.com.au/

